



Accounting Manual

[a-'koun-tig 'man-ya-wal]

A text that contains pertinent accounting rules and other information for a business or organization.

Accounting Manual Best Practice

Kay Spearman



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best practices three types of information sources were consulted 1 driver license manuals produced by motor vehicle jurisdictions throughout the country 2 driver safety information produced by relevant government agencies and private organizations and 3 research news education and popular literature Of 212 knowledge items recommended by the American Association of Motor Vehicle Administrators AAMVA for inclusion in driver manuals 119 were addressed by a majority 51% or more of the manuals reviewed and are considered best practices in subject matter content Additional topics that should be considered best practices in subject matter content are intersection safety particularly with regard to red light running sharing the road with trucks particularly emphasis on their No Zones road rage and aggressive driving driver distraction seatbelt usage particularly with regard to the jurisdiction s primary or secondary seatbelt laws and following distance with emphasis on the need for a three or four second gap With regard to factors other than subject matter content it was found that most jurisdictional manuals 77% are smaller than the 8 1 2 in x 11 in size of the Arizona manual with 48% opting for the compact 5 1 2 in x 8 1 2 in More than half the jurisdictions produce a version of the manual in Spanish and more than a third of the jurisdictions produce a specialized driver manual directed at teen learners and their parents and encouraging parents active involvement in their teen s learning process **Accounting Best Practices** Steven M. Bragg,2013-02-11

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