

- d. Nope, you will have to ask our petty cash custodian for your reimbursement. All disbursements below \$5,000 will have to be paid out of the petty cash fund.
8. By requiring that all deposits must be deposited intact and all disbursements, except petty disbursements, be made through check, you are implementing an internal control called
- Regular bank reconciliations.
  - Imprest system.
  - Voucher system.
  - Bossy system.
9. By requiring that all disbursements must be supported by CDVs, you are implementing an internal control called
- Regular bank reconciliations.
  - Imprest system.
  - Voucher system.
  - Bossy system.
10. Which of the following is incorrect regarding the petty cash fund?
- The petty cash fund should only be used for recurring expenses that are not material enough to warrant disbursement through check.
  - Each petty cash disbursement must be supported by a properly authorized petty cash voucher.
  - The requesting party should affix his or her signature on the petty cash voucher acknowledging the receipt of the petty cash.
  - For a big company, each petty cash voucher must be authorized by the Chief Executive Officer or President.

## Chapter 9

### Accounting Practice Set

#### Learning Competencies

The learners should be able to.....

1. Perform the steps in the accounting cycle, from preparation of documents to the preparation, analysis, and interpretation of financial statements

#### Practice Set

The November 30, 20x1 trial balance of Rak N' Koll Co., a call center business, shows the following information:

#### RAK N' KOLL

Trial Balance  
November 30, 20x1

ACCOUNTS	Debit	Credit
Cash	340,000	
Accounts receivable		
Prepaid insurance		
Computer equipment	1,400,000	
Accumulated depreciation		240,000
Loans payable		1,000,000
Owner's equity		1,254,000
Owner's drawings	3,300,000	
Service fees		4,890,000
Salaries expense	990,000	
Rent expense	1,100,000	
Utilities expense	165,000	
Office supplies expense	84,000	
Insurance expense	5,000	
<b>Totals</b>	<b>7,384,000</b>	<b>7,384,000</b>

# Accounting Manual Practice Set

**Wendy Pabst, Brian Perrin**

A red circular graphic with a gradient, appearing as a partial circle or a thick curved line, located to the right of the authors' names.

## **Accounting Manual Practice Set:**

Paradise Office Furniture Jillian Phillips, 2004-01-26 Paradise Office Furniture is a small retail business operated by a sole trader. The practice set accounts for one month early in the life of the business and is designed to help students see the big picture of the accounting cycle from analysis of transaction data through to preparation of financial reports. The practice set can be used in conjunction with any introductory financial accounting text and is particularly suited to a course which has an emphasis on the preparation and use of financial statements for decision making. By completing the practice set, students will gain a step by step understanding of various accounting processes and how all the interdependent steps fit together as an integrated whole.

**Video Matrix** Robert Grose, Harley Chipperfield, 2002-11 Video Matrix is a manual accounting practice set.

Boab Art Gallery Wendy Pabst, Brian Perrin, 2011 Boab Art Gallery is a manual accounting practice set. This practice set provides experience in manually recording and posting a variety of business transactions common to small businesses so that students gain an understanding of the flow of data in an accounting system. Many of these processes are out of sight in a computerised accounting system.

Suitability Peter Hall, 2010-07-01

Marvellous Mobile Phones Mellida Frost, 2011 This comprehensive manual accounting practice set enables the student to implement skills learnt in an introductory accounting course. Students are required to extract information from source documents just as they would in an actual business. The purpose of this practice set is to enhance students' understanding of the double entry accounting system and its application in the real world.

**Sports Zone** Robert Grose, 2007 Sports Zone is a manual accounting practice set. It is a self-paced student text and workbook. This practice set allows students to either complete one or two months of transactions which provides the instructor with an additional form of assessment if required. Sports Zone uses a perpetual inventory method for a retail business using GST. Sports Zone can be used as a manual practice set on its own but may also be used as a computerised practice set using the commercially available accounting software package of QuickBooks. The advantage of using both the manual and computerised methods is that it will be possible for students to compare the results produced manually with the printed results produced by the QuickBooks package. If both the manual and computerised option is taken then in addition to the manual practice set, the computerised material also comes with instructions and the accounting software on CD Rom.

**Surfari** Grose, 2006-06 Surfari is a manual accounting practice set designed to introduce students to the processing of accounting information for a complete accounting cycle for a retail business. The practice set is modelled on a fictitious surf wear company trading under the registered business name Surfari. The business sells a range of surf wear and accessories to various retailers at competitive prices. The practice set covers the use of general journals, specialised journals, subsidiary debtor, creditor and general ledgers, periodic inventory system with an appendix covering perpetual inventory, bank reconciliation, worksheets, balance sheets and income statements.

**E-Generation - A Manual Practice Set** Wendy Pabst, Brian Perrin, 2014-06-26 e Generation is a manual accounting practice set for a small company. This practice set

provides experience in manually recording and posting a variety of business transactions common to small businesses so that students gain an understanding of the flow of data in an accounting system Many of these processes occur out of sight in a computerised accounting system Page four of cover

**E-Revolution** Wendy Pabst,Brian Perrin,2012 e Revolution is a manual accounting practice set This practice set provides experience in manually recording and posting a variety of business transactions common to small businesses so that students gain an understanding of the flow of data in an accounting system Many of these processes are out of sight in a computerised accounting system The practice set uses a variety of source documents to show a range of typical business events and will show students how to extract information from source documents and then record transactions

Navigaid Systems Pty Ltd Lew Edwards,2008 Navigaid Systems Pty Ltd is a small retail business specialising in the supply of a limited range of person global positioning systems to a variety of customers The practice set is designed to give users experience in a simulated retail business environment experience in analysing recording and processing a number of common business transactions incorporating a perpetual inventory system in a manual accounting system On completion of this practice students should have an understanding of the processes and procedures associated with the manual accounting system and in particular a greater appreciation of the steps involved in the accounting cycle for a small retail business how the accounting cycle culminates in the production of monthly financial statements the accounting procedures used in a perpetual inventory system how the Goods and Services Tax impacts on accounting the role of balance day adjustments and their effects on final statements and the end of period closing process preparation of financial statements from accounting records

Sports Station Wendy Pabst,Brian Perrin,2012-10-15 Sports Station is a manual practice set produced primarily as a teaching aid to be used in association with introductory accounting texts and the international accounting standards This practice set provides experience in manually recording and posting a variety of business transactions common to small businesses so that students gain an understanding of the flow of data in an accounting system Many of these processes are out of sight in a computerised accounting system Completion of the practice set for a one month period should ensure a greater appreciation of The steps in the accounting cycle for a small business The use of special journals for processing data more efficiently The use of subsidiary ledgers to remove detail from the General ledger The perpetual inventory system The bank account reconciliation Balance day adjustments and the General ledger closing process How the accounting cycle culminates in the preparation of financial statements How the goods and services tax GST impacts on accounting The variety of source documents and How to extract information from source documents to record transactions

*Sugar Plum Fashion Manual Accounting Practice Set* Robert Grose,2010-04-27 This manual accounting practice set is based on Sugar Plum Fashion a wholesale company that sells the latest fashion clothing to a number of retailers It is designed to introduce students to the processing of accounting information for a complete accounting cycle based on the periodic inventory system This comprehensive practice set guides students through the

process of recording and preparing a range of accounting transactions The major advantage of teaching and learning with a manual practice set is that students will gain a genuine understanding of the underlying processes involved in preparing a set of financial statements This same level and depth of understanding is harder to achieve with the sole use of computerised accounting practise sets and software packages as stand alone learning aids

**Departments of Labor, Health and Human Services, Education, and Related Agencies Appropriations for 1982** United States. Congress. House.

Committee on Appropriations. Subcommittee on the Departments of Labor, Health and Human Services, Education, and Related Agencies,1981

**Emerald Equestrian Centre** Nila Latimer,2008 Emerald Equestrian Centre gives accounting students the opportunity to prepare a set of accounts manually Many accounting students think that there is no point in practising manual bookkeeping as computers with accounting software are used in most businesses today It is true that after most accounting students have graduated and entered the workforce they will never be required to do manual bookkeeping Without an exercise such as this accounting practice set students will miss out on the opportunity to see and experience the way all of the steps in the accounting cycle fit together The steps in the accounting cycle such as analysing source documents recording journal entries posting to the ledger accounts preparing adjusting and closing entries and preparing a worksheet and financial statements are usually taught in a number of sessions over a period of weeks An accounting practice set gives students practice at working through the whole accounting cycle thereby discovering how all the steps in the cycle are related

Paradise Pools Manual Accounting Practice Set Grose,2011-01-06 **Zander's Toy Store Pty Ltd** Martin Bugeja,2011-02-07 Zander s Toy Store Pty Ltd is intended for students studying introductory accounting and can be used with any introductory textbook An advantage of this practice set over many others is that revenue and expense accounts have not been closed at the end of the previous month therefore providing students with a more realistic scenario This practice set provides students with the unadjusted trial balance at the end of May and requires students to record typical transactions for a retail business for the last month of the financial year Once these transactions have been recorded and posted students are required to complete the accounting cycle by journalising and posting adjusting and closing entries and preparing financial statements Students that complete this practice set should develop the skills necessary to keep a set of manual accounting records and understand the steps required to complete the accounting cycle

**Justin's Gourmet Foods Pty Ltd** Martin Bugeja,2010-02-08 Justin s Gourmet Food Pty Ltd is intended for students studyingintroductory accounting and can be used with any introductorytextbook An advantage of this practice set over many others is that revenue and expense accounts have not been closed at the endof the previous month therefore providing students with a morerealistic scenario This practice set provides students with theunadjusted trial balance at the end of May and requires students toreord typical transactions for a retail business for the lastmonth of the financial year Once these transactions have beenrecorded and posted students are required to complete theaccounting cycle by journalising and posting adjusting and closingentries and preparing financial

statements Students that complete this practice set should develop the skills necessary to keep a set of manual accounting records and understand the steps required to complete the accounting cycle      Descriptions of Education Manuals Prepared Or Selected by the Editorial Staff of the United States Armed Forces Institute United States. Navy Department. Naval Personnel Bureau, 1945      **Top Shot** Robert Grose, 2008      *Garden Blitz* Hartnett & Yap, Neil Hartnett, 2005-12

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LONG ... MR WOMBAT (Spoken over the music of the verses.) Gather round my friends. I ... Froggy Fun - Music Connections Recommends... Nov 1, 2007 — A little pig makes up a new song, and can't find anyone to share it with, until he meets a frog who likes to sing and make up songs too. Infant Music at Home 17 Learn to sing a song about Tiddalik the Frog with BBC Teach. This is based on a traditional Aboriginal "dreamtime" story from Australia. ... Tiddalik is so ... Tiddalik the frog Aria from the Notebook for Anna Magdalena by J.S. Bach Arranged for Band - MP3. Created by. Vinci eLearning. Tiddalick the Frog - Dreamtime Oct 29, 2018 — We'll share a dream and sing with one voice "I am, you are, we are Australian". I'm a teller of stories. I'm a singer of songs. I am Albert ... Musical Childhoods: Explorations in the pre-school years Accidental Love by Gary Soto THE BOOK ACCIDENTAL LOVE IS ABOUT 2 GIRLS MARISA AND ALICIA. ALICIA GOT IN TO AN ACCIDENT WITH HER BOYFRIEND AND SHE IS A LITTLE BIT BAD, MARISA ALWAYS HAVE ... Accidental Love - Soto, Gary: Books A series of misguided actions to take revenge for her friend Alicia, Rene steps in to stop the fight. Marisa and Rene inadvertently grab each other's cellphones ... Accidental Love by Gary Soto This book is about how a girl loved a guy but then she got in a car crash and when she did a picture fell out of her boyfriend with another girl. So then they ... ACCIDENTAL LOVE Marisa is in her first year of high school, a little overweight and always ready to pick a fight. After punching her best friend's cheating boyfriend in an ... Accidental Love An unplanned meeting between Marissa and Rene, a player whose only game is chess, causes sparks to fly. Marissa may start out believing that "Dang, the boy's a ... Accidental Love - Gary Soto Filled with all of the drama and angst that puberty, school, friends and self-image can create, this ultimately is a story of self-worth and realization, love ... Accidental Love - Gary Soto Accidental Love ... It all starts when Marisa picks up the wrong cell phone. When she returns it to Rene, she feels curiously drawn to him. But Marisa and Rene ... Accidental Love book by Gary Soto It all starts when Marisa picks up the wrong cell phone. When she goes to return it, she feels something she's never felt before, something a bit like ... Accidental Love by Gary Soto, Paperback It all starts when Marisa picks up the wrong cell phone. When she returns it to Rene, she feels curiously drawn to him. But Marisa and Rene aren't exactly. Accidental Love by Gary Soto It all starts when Marisa picks up the wrong cell phone. When she returns it to Rene, she feels curiously drawn to him. But Marisa and Rene aren't exactly a ... TradeStation Made Easy!: Using EasyLanguage to Build ... TradeStation Made Easy!: Using EasyLanguage to Build ... Wiley Trading: Tradestation Made Easy!: Using ... Customize your trading plan for greater profits using the mostpopular charting software. The majority of professional and individual traders use somekind of ... TradeStation Made Easy!: Using... book by Sunny J. Harris Customize your trading plan for greater profits using the mostpopular charting software The majority of professional and individual traders use somekind of ... TradeStation Made Easy! (Using EasyLanguage to Build ... This book title, TradeStation Made Easy! (Using EasyLanguage to Build Profits with the World's Most Popular Trading Software), ISBN: 9780471353539, by Sunny J. Using EasyLanguage to Build Profits with the World Customize your trading plan for greater profits using the mostpopular charting software The majority of

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