

Job details

Belle Elle Couture strives to be the global leader of fresh fashion and the icon for humanitarian efforts in our industry. We're looking for a senior accountant with several years of experience in accounts payable. Must be willing to work in a fast-paced, dynamic environment that is rapidly expanding. Must also be flexible, highly organized, and accustomed to working with a large team.

About the company

Belle Elle Couture is leading the way in modern fashion that does good for the world. We're a fashion house founded in 2015 that specializes in sustainable, fair-trade clothing in partnership with Cedar House Fabrics, Riri, Mood, and more. We exclusively hire recent graduates from design schools across the country to give young artists a chance to share their art with the world, which ensures our brand is never outdated. We're dedicated, creative, and passionate about fashion, the environment, and the community. Belle Elle creates better fashion that creates a better world.

Role

- Collaborate with suppliers to process invoices
- Organize and verify invoices against the purchases made
- Update accounts payable and vendor records as needed
- Prepare invoices/reports for clients
- Resolve any invoice discrepancies
- Review accounts payable weekly to ensure payments are on time
- Pay expenses using ACH before the due date set by vendor
- Notify all vendors of payment
- File payment records
- Respond to vendor questions in a timely manner
- Review ACH operating rules monthly to ensure payments transfer on time
- Assist with annual audits as needed
- Complete specialized reports as required
- Complete other accounting tasks as required

Benefits

- \$50-70k salary with opportunities for promotion
- Health insurance
- Dental insurance
- Vision insurance
- 401(k)
- Paid time off
- Travel reimbursement

Qualifications

- B.S. in Accounting, Finance, or Economics
- CPA, CFA, or CMA required
- Minimum 3 years of accounting experience with a thorough understanding of accounts payable
- Thorough understanding of GAAP, ERP, and FASB standards
- Experienced using QuickBooks
- Intermediate experience with Microsoft Word, Excel, and PowerPoint
- Highly organized and excellent at time management
- Multi-tasker who can work with a high volume of transactions for different accounts

Accounting Job Sample Test

William E. Becker, Donald L. Harnett

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Costs and Revenues Questions Chapter 16 Direct Cost Variances and Management Control Questions Chapter 17 Financial Ratios Analysis Questions Chapter 18 Flexible Budget and Management Control Questions Chapter 19 Flexible Budget Overhead Cost Variance Questions Chapter 20 Fundamentals of Accounting Questions Chapter 21 Inventory Management Just in Time and Costing Methods Questions Chapter 22 Job Costing Questions Chapter 23 Management Accounting in Organization Questions Chapter 24 Management Control Systems and Multinational Considerations Questions Chapter 25 Master Budget and Responsibility Accounting Questions Chapter 26 Overhead Cost Variances and Management Control Questions Chapter 27 Performance Measurement Compensation and Multinational Considerations Questions Chapter 28 Process Costing Questions Chapter 29 Spoilage Rework and Scrap Questions The Accounting Concepts Quiz Questions PDF e Book Chapter 1 interview questions and answers on Conversion costs cost analysis inventory types inventoriable cost and period cost manufacturing costs period costs prime costs and types of inventories The Activity Based Costing and Management Quiz Questions PDF e Book Chapter 2 interview questions and answers on Activity based costing systems activity based costing accounting broad averaging and consequence and refining costing system The Balanced Scorecard and Strategic Profitability Analysis Quiz Questions PDF e Book Chapter 3 interview questions and answers on Balanced scorecard strategic analysis accounting strategy operating income and strategy implementation The Balanced Scorecard Quality Time and Theory of Constraints Quiz Questions PDF e Book Chapter 4 interview questions and answers on Costs of quality quality improvements customer response time and on time performance analyzing problems and improve quality balance scorecard and measures bottlenecks financial perspective and competitive tool The Basics of Accounting Quiz Questions PDF e Book Chapter 5 interview questions and answers on Direct costs indirect costs and what is cost in accounting The Budgeting and Accounting Quiz Questions PDF e Book Chapter 6 interview questions and answers on Budgeting and responsibility accounting and Kaizen budgeting The Capacity Analysis and Inventory Costing Quiz Questions PDF e Book Chapter 7 interview questions and answers on Absorption costing inventory costing methods manufacturing companies and throughput costing The Capital Budgeting and Cost Benefit Analysis Quiz Questions PDF e Book Chapter 8 interview questions and answers on Accrual accounting rate of return method capital budgeting and inflation capital budgeting stages cost analysis dimensions discounted cash flow and payback method The Cost Allocation Customer Profitability and Sales Variance Analysis Quiz Questions PDF e Book Chapter 9 interview questions and answers on Cost allocation and costing systems customer revenues and costs sales mix and sales quantity variances and static budget variance The Cost Allocation Joint Products and Byproducts Quiz Questions PDF e Book Chapter 10 interview questions and answers on Joint cost irrelevant joint costs byproducts accounting constant gross margin percentage NRV method decision making net realizable value method sales value split off method and scrap The Cost Function and Behavior Quiz Questions PDF e Book Chapter 11 interview questions and answers on Estimating cost functions estimating cost function using quantitative analysis linear cost functions

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