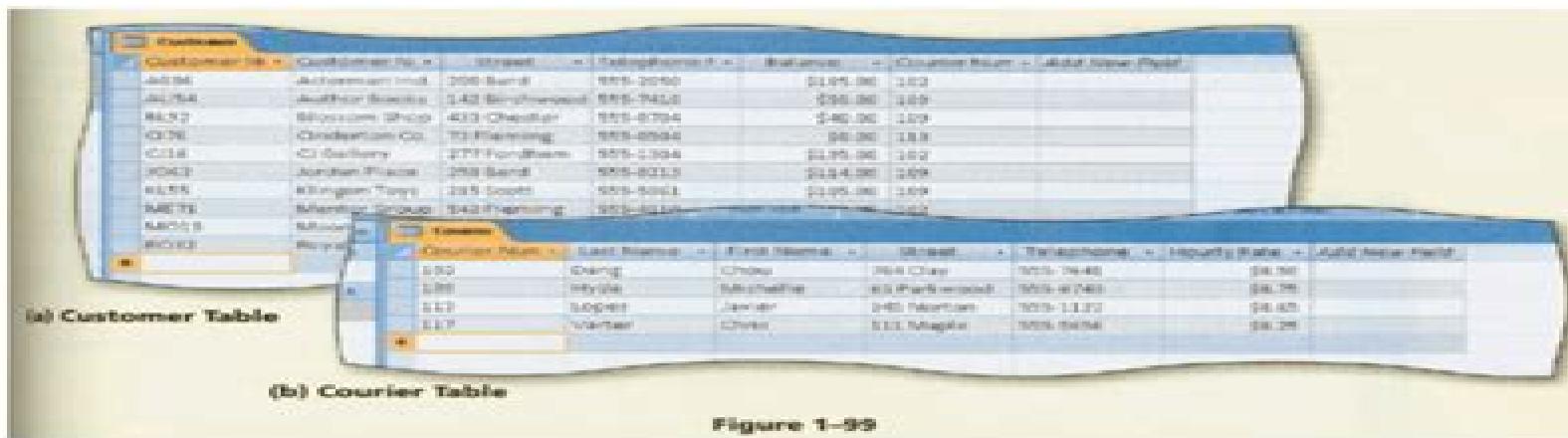


## Access Chapter 1—Lab Instructions

### APPLY YOUR KNOWLEDGE—Changing Data, Creating a Form, and Creating a Report

Instructions: Start Access. Open the The Bike Delivers database. See the inside back cover of this book for instructions for downloading the Data Files for Students, or see your instructor for information on accessing the files required in this book.

The Bike Delivers uses motorbikes to provide courier services for local businesses. The Bike Delivers has a database that keeps track of its couriers and customers. The database has two tables. The Customer table (Figure 1-99a) contains data on the customers who use the services of The Bike Delivers. The Courier table (Figure 1-99b) contains data on the individuals employed by The Bike Delivers.



The screenshot shows two Microsoft Access tables side-by-side. The top table is the Customer table, and the bottom table is the Courier table. Both tables are displayed in Datasheet view with their respective primary keys highlighted in yellow.

**(a) Customer Table**

Customer ID	Customer Name	Address	Telephone Number	Balance Due	Comments
AC101	Acme Furniture	2000 Main St.	555-1234	\$1,195.00	2/2/2
AC102	Author Books	1425 Birchwood	555-7456	\$98.00	1/2/9
AC103	Blue Ocean Shop	403 3rd Street	555-2794	\$46.00	1/2/9
AC104	CloudComput Co.	773 Planning	555-8999	\$60.00	1/2/8
AC105	Co. Couriers	2777 Northgate	555-1234	\$1,195.00	2/2/2
AC106	Customer Places	2000 Main	555-8912	\$1,195.00	2/2/9
AC107	Kingston Toys	225 South	555-8901	\$1,195.00	2/2/9
AC108	Mountain Sports	1425 Birchwood	555-1234	\$1,195.00	2/2/2

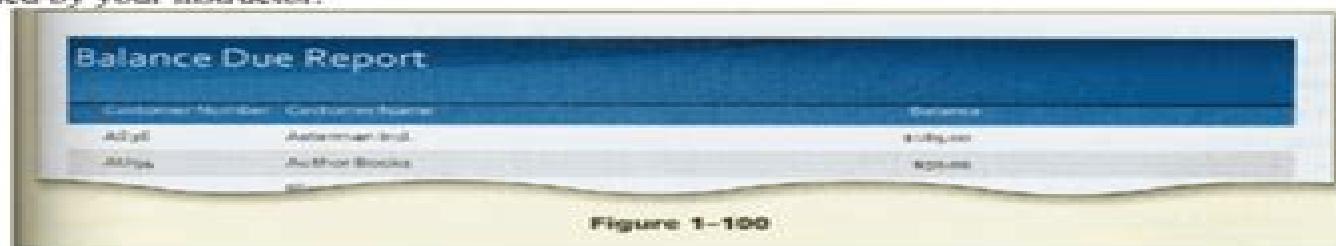
**(b) Courier Table**

Courier Number	Courier Name	Address	Telephone Number	Comments
CL01	David	12345	555-1234	1/2/10-1/2/10
CL02	Hyde	12345	555-1234	1/2/10-1/2/10
CL03	Michelle	12345	555-1234	1/2/10-1/2/10
CL04	Walter	12345	555-1234	1/2/10-1/2/10

Figure 1-99

Perform the following tasks:

1. Open the Customer table and change the Courier Number for customer KL55 to 113.
2. Close the Customer table.
3. Create a split form for the Courier table. Use the name Courier for the form.
4. Open the form you created and change the street address for Michelle Hyde to 65 Park.
5. Close the Courier form.
6. Create the report shown in Figure 1-100 for the Customer table. The report uses the Module style.
7. Change the database properties, as specified by your instructor. Submit the revised database in the format specified by your instructor.



The screenshot shows a Microsoft Access report titled "Balance Due Report". The report has a blue header bar with the title. Below the header, there are two data sections. The first section is for customer "AC101" with address "Author Books" and balance due "\$1,195.00". The second section is for customer "AC102" with address "1425 Birchwood" and balance due "\$98.00".

Customer Number	Customer Name	Balance Due
AC101	Author Books	\$1,195.00
AC102	1425 Birchwood	\$98.00

Figure 1-100

## Access Chapter Lab 3

**A. Keith Furr**

### Access Chapter Lab 3:

*CCIE Security Practice Labs* Fahim Hussain Yusuf Bhaiji, 2004 Annotation CCIE Security Practice Labs provides a series of complete practice labs that mirror the difficult hands on lab exam Written by a CCIE Security engineer and Cisco Systems CCIE proctor this book lays out seven end to end scenarios that are both complex and realistic providing you with the practice needed to prepare for your lab examination and develop critical thinking skills that are essential for resolving complex real world security problems While many engineers are able to configure single technologies in standalone environments most will struggle when dealing with integrated technologies in heterogeneous environments CCIE Security Practice Labs consists of seven full blown labs The book does not waste time covering conceptual knowledge found in other security manuals but focuses exclusively on these complex scenarios The structure of each chapter is the same covering a broad range of security topics Each chapter starts with an overview equipment list and general guidelines and instructions on setting up the lab topology including cabling instructions and concludes with verification hints and troubleshooting tips which highlight show and debug commands The companion CD ROM contains solutions for all of the labs including configurations and common show command output from all the devices in the topology *BOOK JACKET Title Summary* field provided by Blackwell North America Inc All Rights Reserved [Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure](#) Craig Zacker, Drew Bird, 2004 Through lectures discussions demonstrations textbooks exercises and classroom labs this Official Microsoft Learning product helps you teach your students the knowledge and skills necessary to install configure administer and support the primary networking services in the Microsoft Windows Server 2003 operating system In addition this text provides students with the information required to pass Microsoft certification exam 70-293 *Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure* as part of becoming a Microsoft Certified Professional MCP or a Microsoft Certified Systems Engineer MCSE [RHCSA Red Hat Enterprise Linux 10: Training and Exam Preparation Guide \(EX200\), Fourth Edition](#) Asghar Ghori, 2025-12-31 RHCSA Red Hat Enterprise Linux 10 Training and Exam Preparation Guide Fourth Edition provides comprehensive in depth coverage of all objectives for the RHCSA EX200 exam based on RHEL 10 This book is strategically organized to take you from fundamental concepts to advanced system administration through a structured logical progression What You Will Find Inside 22 Chapters of Progressive Learning The book begins with building your lab environment and learning essential Linux concepts and commands and advances through critical topics including user and group administration software management system initialization storage partitions LVM filesystems and swap networking and security firewalls SELinux Proven Learning Aids oStep by Step Exercises Guided hands on procedures with screenshots of actual commands and outputs oDIY Challenge Labs End of chapter labs that test your comprehensive understanding without provided solutions building problem solving resilience oReview Questions Answers To help you self assess your grasp of each chapter's key concepts oExam Tips Notes

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A. Keith Furr,2000-04-12 Expanded and updated The CRC Handbook of Laboratory Safety Fifth Edition provides

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Server Bible Jeffrey R. Shapiro, Jim Boyce, 2000-07-10 Whether you just want to get a handle on what's new in Windows 2000 Server or are responsible for migrating from Windows NT to Windows 2000 this book's got your system administration needs covered. With this guide's extensive coverage of Active Directory you'll find out how to manage users, groups, servers and network security. Use this expert advice to optimize and manage your file sharing effectively and take advantage of this operating system's revolutionary Web enhanced technologies.

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