

Alphabetic Filing Rules

- General Guidelines
 - Determining filing units and indexing order to alphabetically file a patient's medical record
 - Procedure 8-5

Alphabetical Filing Guidelines

**Sharon Eagle,Cindi
Brassington,Candace Dailey,Cheri
Goretti**

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Alphabetical Filing ,1994 Alphabetic Filing Rules ,1995 Guidelines, Alphabetic Filing Rules ,1985 Rules for Alphabetical Filing Association of Records Managers and Administrators,1972 *Rules for Alphabetical Filing by Words in the Dictionary Catalog of a Library* James Bennett Childs,1921

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