

# VBA CHEAT SHEETS

## SHEETS

Description	VBA Code
Activate by Tab Name	Sheets("Input").Activate
Activate by VBA Code Name	Sheet1.Activate
Activate by Index Position	Sheets(2).Activate
New Sheet	ActiveSheet.Next.NewSheet
Get ActiveSheet	MsgBox ActiveSheet.Name
Select Sheet	Sheets("Input").Select
Set to Variable	Dim ws As Worksheet Set ws = ActiveSheet
Remove / Rename	ActiveSheet.Name = "NewName"
Add Sheet	Sheets.Add
Add Sheet and Name	Sheets.Add Name = "NewSheet"
Add Sheet to Variable	Dim ws As Worksheet Set ws = Sheets.Add
Copy Sheet	Sheets("Sheet1").Copy Before:=Sheets("Sheet2")
Hide Sheet	Sheets("Sheet1").Visible = False or Sheets("Sheet1").Visible = xlSheetHidden
Unhide Sheet	Sheets("Sheet1").Visible = True or Sheets("Sheet1").Visible = xlSheetVisible
Very Hide Sheet	Sheets("Sheet1").Visible = xlSheetVeryHidden
Delete Sheet	Sheets("Sheet1").Delete
Clear Sheet	Sheets("Sheet1").Cells.Clear
Unprotect (No Password)	Sheets("Sheet1").Unprotect
Unprotect (Password)	Sheets("Sheet1").Unprotect "Password"
Protect (No Password)	Sheets("Sheet1").Protect
Protect (Password)	Sheets("Sheet1").Protect "Password"
Protect and Allow VBA Access	Sheets("Sheet1").Protect UserInterfaceOnly:=True

## ROWS

Description	VBA Code
Activate	Rows(2).Activate Rows("1:1").Activate Range("1:1").EntireRow.Activate
Height / Width	Range("A1").EntireRow.RowHeight = 30
Delete	Range("A1").EntireRow.Delete
Count	Range("A1").Rows.Count
Insert	Range("A1").EntireRow.Insert
Last	Dim Row as Long Row = Cells(Rows.Count, 1).End(xlUp).Row
Copy	Range("1:1").Copy Range("5:5")
Insert	Range("1:1").Copy Range("5:5").Insert

## CELLS & RANGES

Description	VBA Code
Activate Cell	Range("B3").Activate Cells(2,3).Activate
Select Range	Range("A1:C2").Select Range(Range("A1"), Range("A2").Select Range("B3", 10).Select
Resize	Range("B3").Resize(2, 2).Select
Offset	Range("B3").Offset(2, 2).Select
Copy	Range("A1:B2").Copy Range("D1")
Cut	Range("A1:B2").Cut Range("D1")
Delete	Range("A1:B2").Delete Range("A1:B2").Delete Shift:=xlShiftDefault
Clear	Range("A1:A2").Clear Range("A1:A2").ClearContents Range("A1:A2").ClearFormat
Count	Range("A1:A2").Count
Set to Variable	Dim rng as Range Set rng = Range("A1")
Merge/UnMerge	Range("A1:A2").Merge Range("A1:A2").UnMerge
Jump Through Cells	Dim cell As Range For Each cell in Range("A1:C3") MsgBox cell.Value Next cell

## COLUMNS

Description	VBA Code
Activate	Columns(2).Activate Columns("A:A").Activate Range("A1").EntireColumn.Activate
Height / Width	Range("A1").EntireColumn.ColumnWidth = 30
Delete	Range("A1").EntireColumn.Delete
Count	Range("A1").Columns.Count
Insert	Range("A1").EntireColumn.Insert
Last	Dim Col as Long Col = Cells(1, Columns.Count).End(xlToLeft).Column
Copy	Range("A:A").Copy Range("E:E")
Insert	Range("A:A").Copy Range("E:E").Insert

## ERRORS

Description	VBA Code
On Error - Stop code and display error	On Error GoTo 0
On Error - Stop error and continue running	On Error Resume Next
On Error - Go to a line of code (Label)	On Error GoTo Label
Clear (Reset) Error	On Error Goto 0
Show Error Number	MsgBox Err.Number
Show Description of error	MsgBox Err.Description
Function to generate error	Err.Raise

## WORKBOOKS

Description	VBA Code
Activate	Columns(2).Activate Columns("A:A").Activate Range("A1").EntireColumn.Activate
Activate First Opened	Range("A1").EntireColumn.ColumnWidth = 30
Activate Last Opened	Range("A1").EntireColumn.Delete
Get active Workbook	Range("A1").Columns.Count
Get Workbook containing VBA Code	Range("A1").EntireColumn.Insert
Auto	Dim Col as Long Col = Cells(1, Columns.Count).End(xlToLeft).Column
Add to Variable	Range("A:A").Copy Range("E:E")
Open	Range("A:A").Copy Range("E:E").Open
Open to Variable	Dim ws As Workbook Set ws = Workbooks.Open("C:\example.xlsx")
Close	Workbooks("Book1").Close Workbooks("Book1").Close SaveChanges:=True
Save	Workbooks("Book1").Save
Save As	Workbooks("Book1").SaveAs "NewName"
Protect / Unprotect	Workbooks(1).Protect "password" Workbooks(1).Unprotect "password"
Set to Variable	Dim ws as Workbook Set ws = Workbooks("Book1")
Jump Through All Workbooks in Workbooks	Dim ws As Workbook For Each ws in Workbooks MsgBox ws.Name Next ws
Check Exist	If Dir("C:\Book1.xlsx") = "" Then MsgBox "File does not exist." End If
Copy / Delete	FileCopy "C:\Book1.xlsx" "C:\Book2.xlsx"

## FILES

Description	VBA Code
Copy File	FileCopy "C:\Book1.xlsx" "C:\Book2\Book1.xlsx"
Delete File	Kill "C:\Book1.xlsx"
Make Folder	MkDir "C:\New"
Delete All Files From Folder	Kill "C:\New" & "*" & "*"
Delete Folder	RmDir "C:\New" & "*" & "*" RmDir "C:\New"
Current Directory	FolderPath = CurDir
Workbook Path	FolderPath = ThisWorkbook.Path
File Path	FolderPath = Dir("C:\New" & "*" & "*")
Jump Through All Files in Folder	Sub SampleFile = 0 Sub SampleFolderPath = Dir Sub

# Access 2010 Vba Code Cheat Sheet

**Andrew Couch**



## **Access 2010 Vba Code Cheat Sheet:**

*Access 2010 Programmer's Reference* Teresa Hennig, Rob Cooper, Geoffrey L. Griffith, Jerry Dennison, 2010-10-28 A comprehensive guide to programming for Access 2010 and 2007 Millions of people use the Access database applications and hundreds of thousands of developers work with Access daily Access 2010 brings better integration with SQL Server and enhanced XML support this Wrox guide shows developers how to take advantage of these and other improvements With in depth coverage of VBA macros and other programming methods for building Access applications this book also provides real world code examples to demonstrate each topic Access 2010 Programmer's Reference is a comprehensive guide to the best of breed techniques for programming Access applications Coverage Includes Introduction to Microsoft Access 2010 New Features Upgrading and Converting to Access 2010 Macros in Access 2010 Using the VBA Editor VBA Basics Using VBA in Access Creating Classes in VBA Extending VBA with APIs Working with the Windows Registry Using DAO to Access Data Using ADO to Access Data Using SQL with VBA Using VBA to Enhance Forms Enhancing Reports with VBA Customizing the Ribbon Customizing the Office Backstage Working with Office 2010 Working with SharePoint Working with NET Building Client Server Applications with Access The Access 2010 Templates Access Runtime Deployment Database Security Access 2010 Security Features

*Access 2010 Bible* Michael R. Groh, 2010-05-10 The expert guidance you need to get the most out of Access 2010 Get the Access 2010 information you need to succeed with this comprehensive reference If this is your first encounter with Access you ll appreciate the thorough attention to database fundamentals and terminology If you re familiar with earlier versions you can jump right into Access 2010 enhancements such as the new Access user interface and wider use of XML and Web services Takes you under the hood of Microsoft Access 2010 the database application included with Microsoft Office 2010 Explores the latest enhancements such as a new user interface and wider use of XML and Web services also how to exchange data with Word Excel PowerPoint and other Office apps Covers how to create tables manipulate datasheets and work with multiple tables Explains the seven database objects and how to use a seven step design method to build a database tailored to your needs Shows you how to build forms use Visual Basic and the VBA Editor automate query parameters create functions and subroutines use XML to create data access pages and more Includes a CD with all source code from the book and working examples plus bonus shareware freeware trial demo and evaluation programs that work with or enhance Microsoft Office You ll want to keep this soup to nuts Access reference close at hand Note CD ROM DVD and other supplementary materials are not included as part of eBook file

*Office 2010 Library* John Walkenbach, Michael R. Groh, Herb Tyson, Faithe Wempen, 2010-11-17 A must have collection of Office 2010 application Bibles written by the world's leading experts Talk about a bargain Office 2010 Library offers enormous savings on four invaluable resources that boast nearly 5 000 pages and cover the core Office programs Excel Access PowerPoint and Word The world's leading experts of these applications provide you with an arsenal of information on the latest version of each

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*Access 2010 In Depth* is the beyond the basics beneath the surface guide for everyone who wants to streamline their work with Access 2010 and get more done in less time Legendary Access expert Roger Jennings provides specific tested proven solutions to the problems Access database users and developers run into every day challenges other books ignore or oversimplify Jennings thoroughly covers all facets of working with Access 2010 and adds new chapters on integration and collaboration with Microsoft SharePoint and emulating Table Triggers with Access Data Macros New coverage also includes customizable Ribbon and Themes the revamped Macro Designer Quick Start Fields IntelliSense support in Expression Builder Application Parts and Navigation Forms conditional formatting and data bars in reports and new web database publishing techniques As with all In Depth books Access 2010 In Depth presents comprehensive coverage breakthrough techniques exclusive shortcuts quick access to information troubleshooting help for tough problems and real world examples with nothing glossed over or left out Step by step instructions with icons guide readers through essential tasks such as designing tables entering data importing external data designing and executing queries and designing data entry forms and printed reports Additional chapters on advanced form and report design emphasize data entry efficiency and presentation clarity By Roger Jennings a world renowned Access expert who has sold more than 1.25 million books Covers all aspects of working with Access 2010 from the customizable Ribbon and Themes to conditional formatting advanced web database publishing to SharePoint collaboration For everyone who wants to get the most out of Access 2010 from hobbyists to power users to corporate developers

**Access VBA Programming** Charles E. Brown, Ron Petrusha, 2004-09-13 Publisher's Note Products purchased from Third Party sellers are not guaranteed by the publisher for quality authenticity or access to any online entitlements included with the product Take a look at this great application of VBA and learn to expand the capabilities of Access with simple programming Author Charles E Brown shows you step by step how to create your own code work with Object Oriented Programming and more Plus discover and utilize key programming concepts that can be applied beyond VBA

**Pro Office 365 Development** Mark Collins, Creative Enterprises, Michael Mayberry, 2012-06-14 Pro Office 365 Development is a practical hands on guide to building cloud based solutions using the Office 365 platform This

groundbreaking offering from Microsoft provides enterprise class collaborative solutions at an affordable price and this book shows you how to use the Office 365 platform to easily build amazing custom applications including coding for Excel Services Microsoft Access and SharePoint Online This book provides everything you ll need to start developing custom solutions You ll find step by step instructions for providing custom features using the cloud based services SharePoint Online Exchange Online and Lync Online There are lots of sample programs using Windows Presentation Foundation WPF JavaScript and Silverlight Whether you want to build desktop client applications or browser only solutions with Microsoft s new cloud based productivity offering this book will show you how to do it Develop SharePoint solutions including declarative workflows Use Access and Excel services to quickly build SharePoint sites Build content sensitive collaborative solutions with instant messaging and video conferencing

**Microsoft Office PowerPoint 2010 QuickSteps** Carole Boggs Matthews,2010-07-06 Step by Step Full Color Graphics Start using PowerPoint 2010 right away the QuickSteps way Color screenshots and clear instructions make it easy to ramp up on the latest release of Microsoft s powerful presentation application Follow along and quickly learn how to create great looking slides add text tables charts graphics sound and video and deliver a polished presentation guaranteed to impress Get up to speed on PowerPoint 2010 in no time with help from this practical fast paced guide Use these handy guideposts Shortcuts for accomplishing common tasks Need to need facts in concise narrative Helpful reminders or alternate ways of doing things Bonus information related to the topic being covered Errors and pitfalls to avoid Carole Matthews co creator of the QuickSteps series is the author or coauthor of more than 50 books including Photoshop QuickSteps and QuickSteps to Winning Business Presentations [Windows Developer's Journal](#) ,1999-08 [Promoting Successful Integration](#) Rory A. Cooper,Paul F. Pasquina,Douglas A. Etter,2018 **Microsoft Access 2010 VBA Programming Inside Out** Andrew Couch,2011-07-15 You re beyond the basics so dive right in and customize automate and extend Access using Visual Basic for Applications VBA This supremely organized reference is packed with hundreds of time saving solutions troubleshooting tips and workarounds It s all muscle and no fluff Discover how the experts use VBA to exploit the power of Access and challenge yourself to new levels of mastery Enhance your application with VBA built in functions and SQL code Use the Access Object Model to work with data in forms and reports Manipulate data using SQL queries and recordsets with Data Access Objects DAO Create classes for handling form and control events Connect your Access database to different sources of data Effectively plan how to upsize an existing Access database to Microsoft SQL Server Dynamically update Microsoft Excel spreadsheets from the database Migrate your Access database directly to the cloud using SQL Azure [Microsoft Excel 2010 Advanced and Macros Quick Reference Guide \(Cheat Sheet of Instructions, Tips and Shortcuts - Laminated Card\)](#) Beezix, Inc Staff,2011-03-08 Laminated quick reference guide showing step by step instructions and shortcuts for how to use advanced features and macros in Microsoft Office Excel 2010 This guide is suitable as a training handout or simply an easy to use reference guide for any type of user The following topics are covered Goal

Seek Saving Views Defining Scenarios Hiding Columns Rows or Sheets Restricting Cell Entry with Data Validation Highlighting Invalid Data Clearing Data Validation Circles Data Consolidation Conditional Formatting Clearing Conditional Formatting Conditional Formatting Rules Manager Creating a Workspace With Multiple Workbooks Protecting Unprotecting Worksheets Password Protecting Specific Cells Keeping Part of a Worksheet Visible Freeze Panes Split Panes Macros Showing the Developer Tab Macro Names Recording a Macro Running a Macro Renaming a Macro Automatic Macro Execution Relative vs Absolute Recording Assigning to the Quick Access Toolbar Creating a Macro Without Recording Documenting a Macro Calling Another Macro Setting Macro Security Getting Help on Visual Basic Saving a Macro Enabled Worksheet Creating a Custom Ribbon Group Adding a Macro to the Ribbon Creating a Function Procedure Using a Function Procedure This guide is one of several titles available for Excel 2010 Excel 2010 Introduction Excel 2010 Tables PivotTables Sorting Advanced Charts Functions Formulas      *Access VBA Programming For Dummies* Alan Simpson, 2004-08-27 Create more powerful Access applications and databases This friendly easy to use guide shows experienced Access users how to use VBA Visual Basic for Applications to not only build Access databases and applications but also Covers programming fundamentals for nonprogrammers Includes practical ready to use VBA code examples that readers can type or copy and paste from the Web into their own database projects Explains basic VBA skills and concepts for nonprogrammers such as procedures variables and loops Covers more advanced topics such as record sets and other programming activities that are unique to Access programming These authors have written more than ninety computer books and have been working with databases since the early 1980s      *Michigan Business Directory* ,1998      **Access 2010 All-in-One For Dummies** Alison Barrows, Margaret Levine Young, Joseph C. Stockman, 2010-05-10 The all in one reference to all aspects of Microsoft Access 2010 If you want to learn Microsoft Access inside and out the nine minibooks in this easy access reference are exactly what you need Read the book cover to cover or jump into any of the minibooks for the instruction and topics you need most Learn how to connect Access to SQL Server manipulate your data locally use nifty new features from Office 2010 such as the enhanced Ribbon create queries and macros like a champ and much more From the basics to advanced functions it s what you need to make Access more accesssible Shows you how to store organize view analyze and share data using Microsoft Access 2010 the database application included with Microsoft Office 2010 Includes nine minibooks that cover such topics as database design tables queries forms reports macros database administration securing data programming with Visual Basic for Applications VBA and using Access with the Web Helps you build database solutions that integrate with the Web and other enterprise data sources Offers plenty of techniques tips and tricks to help you get the most out of Access This all in one guide contains everything you need to start power using Access 2010      **Access 2010 Programmer's Reference** Teresa Hennig, Rob Cooper, Geoffrey L. Griffith, Jerry Dennison, 2010-07-30 A comprehensive guide to programming for Access 2010 and 2007 Millions of people use the Access database applications and hundreds of thousands of developers work with Access

daily Access 2010 brings better integration with SQL Server and enhanced XML support this Wrox guide shows developers how to take advantage of these and other improvements With in depth coverage of VBA macros and other programming methods for building Access applications this book also provides real world code examples to demonstrate each topic Access 2010 Programmer's Reference is a comprehensive guide to the best of breed techniques for programming Access applications Coverage Includes Introduction to Microsoft Access 2010 New Features Upgrading and Converting to Access 2010 Macros in Access 2010 Using the VBA Editor VBA Basics Using VBA in Access Creating Classes in VBA Extending VBA with APIs Working with the Windows Registry Using DAO to Access Data Using ADO to Access Data Using SQL with VBA Using VBA to Enhance Forms Enhancing Reports with VBA Customizing the Ribbon Customizing the Office Backstage Working with Office 2010 Working with SharePoint Working with NET Building Client Server Applications with Access The Access 2010 Templates Access Runtime Deployment Database Security Access 2010 Security Features      *Visual Basic for Applications (VBA) 2013 Quick Reference Guide* Beezix Software Services, 2014-07-09 Four page laminated quick reference guide that will open the world of Microsoft Office automation in Word Excel PowerPoint and Access You will learn how to modify macros customize functions and create your own programming Written with Beezix's trademark focus on clarity accuracy and the user's perspective this guide will be a valuable resource for composing Visual Basic for Applications code Geared toward the intermediate to advanced Microsoft Office 2013 user The following topics are covered Getting Started Showing the Developer Tab Setting Macro Security Opening a Code Window Deleting a Code Window Saving Code Project Explorer Names Code Name Rules VBA Editor tips Password Protect Code Navigating Code Window Lists Object List Items and Procedure List Items Organizing Code Variables and Constants for Efficiency Good Practices with Variables Sophistication with VBA Functions Useful VBA Function Categories Decision Power with IF and SELECT Troubleshooting Constructing a Code Statement Simple Code Variables Code Decisions Eliminating Repeats Interacting with Users      *Microsoft Access 2010 VBA Macro Programming* Richard Shepherd, 2010-11-22 Develop custom Access VBA macros Perfect for power users Microsoft Access 2010 VBA Macro Programming reveals how to maximize the features and functionality of Access 2010 You'll get in depth details on Access VBA programming and application development followed by 20 real world projects complete with source code that show you how to set up specific subroutines and functions This practical resource then explains how to include the subroutines in the Access menu system and transform a set of interrelated VBA macros into an Access add-in package Create your own Access 2010 VBA macros right away with help from this hands-on guide Learn how to Create and enhance forms and reports Design custom dialog boxes and buttons Develop custom menus for the Ribbon Use SQL queries with VBA Create table macros Use Office object models to interact with other Microsoft applications Create and manipulate charts and graphs Work with external databases Add functionality to your programs with API calls Animate objects in Access Enhance database security Create audit trails Handle large text files Transfer data via FTP      [Access 2007 VBA](#)

Programmer's Reference Teresa Hennig, Rob Cooper, Geoffrey L. Griffith, Armen Stein, 2011-06-01 Access 2007 VBA Programmer's Reference covers a wide spectrum of programming topics relevant to Access Although it assumes the reader has some familiarity with VBA programming language it begins with a brief introduction to VBA And to help you leverage the tools that Access provides a chapter highlights the new features in Microsoft Office Access 2007 including new wizards and GUI graphical user interface elements that previously required VBA code as well as new VBA features The book also discusses how to create and name variables how to use Data Access Object DAO and ActiveX Data Object ADO to manipulate data both within Access and within other applications proper error handling techniques and advanced functions such as creating classes and using APIs Key new objects such as using Macros and the Ribbon are explored too as are forms and reports the two most powerful tools for working with and displaying data Working with other applications is covered extensively both in a general nature and for working specifically with Microsoft Office applications Windows SharePoint Services and SQL Server Of course this book wouldn't be complete without discussing security issues and the Developer Extensions

Visual Basic for Applications (VBA) 2016 Introduction Quick Reference Guide - Windows Version (Cheat Sheet of Instructions, Tips Beezix Software Services, 2018-03-05 Four page example rich laminated quick reference guide that will open the world of Microsoft Office automation in Word Excel PowerPoint and Access You will learn how to modify macros customize functions and create your own programming Written with Beezix's trademark focus on clarity accuracy and the user's perspective this guide will be a valuable resource for composing Visual Basic for Applications code Geared toward the intermediate to advanced Microsoft Office 2016 user The following topics are covered Getting Started Showing the Developer Tab Setting Macro Security Organizing VBA Projects Opening or Creating Code Windows Deleting a Code Window Creating VBA Code Running VBA Code Saving Code Saving Global Macros Code Name Rules VBA Editor Tips Using Understanding the VBA Language Good Practices with Variables Decision Power Troubleshooting Sophistication with VBA Functions Useful VBA Function Categories Troubleshooting Catching Bugs Trap Errors Troubleshooting Tips Simple Code Variables Code Decisions Eliminating Repeats Reaching Out to Users

*Mastering VBA for Office 2010* Richard Mansfield, 2010-08-24 A comprehensive guide to the language used to customize Microsoft Office Visual Basic for Applications VBA is the language used for writing macros automating Office applications and creating custom applications in Word Excel PowerPoint Outlook and Access This complete guide shows both IT professionals and novice developers how to master VBA in order to customize the entire Office suite for specific business needs Office 2010 is the leading productivity suite and the VBA language enables customizations of all the Office programs this complete guide gives both novice and experienced programmers the knowledge they need to make maximum use of VBA for Office Supported with real world examples in Word Excel PowerPoint Outlook and Access this book offers clear systematic tutorials with both intermediate and advanced content Covers learning how to work with VBA recording macros using loops and functions using message



boxes input boxes and dialog boxes creating effective code XML based files ActiveX the developer tab content controls add ins embedded macros and security Mastering VBA for Office 2010 prepares developers to customize all Microsoft Office 2010 applications for the unique needs of their employers

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