

Communication, Negotiations, and Presentations

Communication

1. **Business emails** are very formal, so very brief.
 2. **Business emails** are very brief.
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16. **Business emails**
 17. **Business emails**
 18. **Business emails**
 19. **Business emails**
 20. **Business emails**

VOCABULARY

21. **a message**
 22. **a note**
 23. **a reminder**
 24. **greetings**
 25. **farewell**
 26. **concern**

27. **introduction**
 28. **conclusion**
 29. **beginning**
 30. **body**
 31. **background**
 32. **summary**

33. **recommendations**
 34. **decisions**
 35. **recommendations**
 36. **recommendations**
 37. **decisions**
 38. **decisions**
 39. **recommendations**

Presentations

40. **Topic**
 41. **Background information**
 42. **Introduction**
 43. **Conclusion**
 44. **Summary**

45. **Introduction**
 46. **Conclusion**
 47. **Summary**
 48. **Background information**
 49. **Topic**

Presentations and Negotiations

Presentations

50. **Topic**
 51. **Background information**
 52. **Introduction**
 53. **Conclusion**
 54. **Summary**

55. **Topic**
 56. **Background information**
 57. **Introduction**
 58. **Conclusion**
 59. **Summary**

Negotiations

Background information
 The **background information** often leads to highly complicated negotiations, especially in a long-term relationship, but it is important.
Concessions If the negotiations take a long time, it is important to make concessions. If the negotiations take a long time, it is important to make concessions. If the negotiations take a long time, it is important to make concessions. If the negotiations take a long time, it is important to make concessions. If the negotiations take a long time, it is important to make concessions.

Answer End Of Test Intermediate

KJ Lindholm-Leary

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In a global driven by information and connectivity, the power of words has been more evident than ever. They have the capability to inspire, provoke, and ignite change. Such could be the essence of the book **Answer End Of Test Intermediate**, a literary masterpiece that delves deep to the significance of words and their affect on our lives. Published by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we shall explore the book's key themes, examine its writing style, and analyze its overall effect on readers.

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