

EXCEL FUNCTION SHEET

EXCEL FUNCTIONS

Logical

AND	Test multiple conditions with AND
FALSE	Generate logical value FALSE
IF	Test for specific condition
IFERROR	Trap and handle errors
IFNA	Trap and handle #N/A errors
IFS	Test multiple conditions, return first true
ISBLANK	Returns arguments or results
ISERR	Test multiple conditions with ISERR
ISERROR	Return multiple values, return first match
ISLOGICAL	Generate logical value TRUE
ISNA	Perform calculations on

Date and Time

DATE	Create date with year, month, day
DATEDIF	Days, months, or years between two dates
DATEVALUE	Convert date in text format to valid date
DAY	Day as number (1-31) from date
EOMONTH	Days between dates
HOUR	Hours between two dates in 24-hour cycle
NOW	24-hour date in month in future or past
PERIOD	Last day of month in month in future or past
TIME	Hours as number (0-23) from time
TIMEVALUE	24-hour number for given date
WEEKDAY	Weekday as number (1-7) from time
WEEKS	Weeks as number (1-52) from date
WORKDAY	Number of working days between two dates
WORKDAY.INTL	Work day between two dates
YEAR	Extract year and time
YEARFRAC	Extract as number (0-100) from a time
TIME	Create time with hours, minutes, seconds
NOW	Get valid time from any string
NOW	Current date
NOW	Day of week as number
NOW	Week number for given date
NOW	Days in working days in future or past
NOW	Days in working days in future or past
NOW	Year from date
NOW	Fraction of year between two dates

Lookup and Reference

ADDRESS	Extract cell address, row and column number
COUNT	Get number of items in reference
COUNTA	Get value from table based on position
COUNTBLANK	Get column number of reference
COUNTIF	Get number of matching in an array or reference
COUNTIFS	Return first value from array
INDEX	Get formula in cell
INDIRECT	Return first value from array
MATCH	Look up value in table arranged horizontally
MATCHES	Create formula link
MATCHES	Get value in list of cells based on location

Text

CONCAT	Concatenate text strings
CONCATENATE	Concatenate text strings
LEFT	Get characters from left
LEN	Get length of text
MID	Get characters from middle
RIGHT	Get characters from right
REPLACE	Replace text in string
REPT	Repeat text in string
SUBSTITUTE	Substitute text in string
TEXT	Convert number to text
TEXTJOIN	Join text with separator
TRIM	Remove spaces from text
UPPER	Convert text to uppercase
LOWER	Convert text to lowercase
PROPER	Convert text to proper case
CLEAN	Remove non-printing characters
EXACT	Compare two text strings
FIND	Find position of text in string
SEARCH	Find position of text in string
BETWEEN	Test if value is between two values
ISNUMBER	Test if value is a number
ISTEXT	Test if value is text
ISLOGICAL	Test if value is logical
ISERROR	Test if value is an error
ISBLANK	Test if value is blank
ISNA	Test if value is #N/A
ISERR	Test if value is an error
ISFORMULA	Test if value is a formula
ISREF	Test if value is a reference
ISARRAY	Test if value is an array
ISCHANGING	Test if value is changing
ISFORMULA	Test if value is a formula
ISREF	Test if value is a reference
ISARRAY	Test if value is an array
ISCHANGING	Test if value is changing

Text

CONCAT	Concatenate text strings
CONCATENATE	Concatenate text strings
LEFT	Get characters from left
LEN	Get length of text
MID	Get characters from middle
RIGHT	Get characters from right
REPLACE	Replace text in string
REPT	Repeat text in string
SUBSTITUTE	Substitute text in string
TEXT	Convert number to text
TEXTJOIN	Join text with separator
TRIM	Remove spaces from text
UPPER	Convert text to uppercase
LOWER	Convert text to lowercase
PROPER	Convert text to proper case
CLEAN	Remove non-printing characters
EXACT	Compare two text strings
FIND	Find position of text in string
SEARCH	Find position of text in string
BETWEEN	Test if value is between two values
ISNUMBER	Test if value is a number
ISTEXT	Test if value is text
ISLOGICAL	Test if value is logical
ISERROR	Test if value is an error
ISBLANK	Test if value is blank
ISNA	Test if value is #N/A
ISERR	Test if value is an error
ISFORMULA	Test if value is a formula
ISREF	Test if value is a reference
ISARRAY	Test if value is an array
ISCHANGING	Test if value is changing
ISFORMULA	Test if value is a formula
ISREF	Test if value is a reference
ISARRAY	Test if value is an array
ISCHANGING	Test if value is changing

Dynamic Array

CONCAT	Concatenate text strings
CONCATENATE	Concatenate text strings
LEFT	Get characters from left
LEN	Get length of text
MID	Get characters from middle
RIGHT	Get characters from right
REPLACE	Replace text in string
REPT	Repeat text in string
SUBSTITUTE	Substitute text in string
TEXT	Convert number to text
TEXTJOIN	Join text with separator
TRIM	Remove spaces from text
UPPER	Convert text to uppercase
LOWER	Convert text to lowercase
PROPER	Convert text to proper case
CLEAN	Remove non-printing characters
EXACT	Compare two text strings
FIND	Find position of text in string
SEARCH	Find position of text in string
BETWEEN	Test if value is between two values
ISNUMBER	Test if value is a number
ISTEXT	Test if value is text
ISLOGICAL	Test if value is logical
ISERROR	Test if value is an error
ISBLANK	Test if value is blank
ISNA	Test if value is #N/A
ISERR	Test if value is an error
ISFORMULA	Test if value is a formula
ISREF	Test if value is a reference
ISARRAY	Test if value is an array
ISCHANGING	Test if value is changing
ISFORMULA	Test if value is a formula
ISREF	Test if value is a reference
ISARRAY	Test if value is an array
ISCHANGING	Test if value is changing

Math

ABS	Get absolute value of number
ACOS	Get arccosine of number
ACOSH	Get arccoshine of number
AGGREG	Get aggregate value from array
AND	Test multiple conditions with AND
ARABIC	Convert Arabic numeral to number
AVERAGE	Get average of numbers
AVERAGEA	Get average of numbers, including text
AVERAGEIF	Get average of numbers in range
AVERAGEIFS	Get average of numbers in range, with criteria
BETWEEN	Test if value is between two values
BLANK	Generate blank cell
CEILING	Round number up to nearest integer
CEILING.MATH	Round number up to nearest integer, with options
CHOOSE	Get value from array by index
COMBIN	Get number of combinations
COMBINA	Get number of combinations, including text
COUNT	Get number of items in reference
COUNTA	Get value from table based on position
COUNTBLANK	Get column number of reference
COUNTIF	Get number of matching in an array or reference
COUNTIFS	Return first value from array
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NOW	Week number for given date
NOW	Days in working days in future or past
NOW	Days in working days in future or past
NOW	Year from date
NOW	Fraction of year between two dates

Database

AGGREG	Get aggregate value from array
AND	Test multiple conditions with AND
ARABIC	Convert Arabic numeral to number
AVERAGE	Get average of numbers
AVERAGEA	Get average of numbers, including text
AVERAGEIF	Get average of numbers in range
AVERAGEIFS	Get average of numbers in range, with criteria
BETWEEN	Test if value is between two values
BLANK	Generate blank cell
CEILING	Round number up to nearest integer
CEILING.MATH	Round number up to nearest integer, with options
CHOOSE	Get value from array by index
COMBIN	Get number of combinations
COMBINA	Get number of combinations, including text
COUNT	Get number of items in reference
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NOW	Year from date
NOW	Fraction of year between two dates

Web

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AVERAGE	Get average of numbers
AVERAGEA	Get average of numbers, including text
AVERAGEIF	Get average of numbers in range
AVERAGEIFS	Get average of numbers in range, with criteria
BETWEEN	Test if value is between two values
BLANK	Generate blank cell
CEILING	Round number up to nearest integer
CEILING.MATH	Round number up to nearest integer, with options
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■ Includes short description of each function and grouped to assist with accessibility

■ Designed for A5 paper size, so print these out and keep them close by

Accounting Excel Functions List

**Brian Underdahl, Richard Scoville, Tim
Tow, Bob Umlas**



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Bookkeeping using Excel or Google Sheets 2.nd edition Martin Mosfeldt, MBA, 2014-08-23 This text in a hundred pages explains how to make a bookkeeping and financial reporting system in Google Sheets or Microsoft Excel It is the simpler faster and better 2 nd edition of a tried and tested double entry system whose 1 st edition was already smart dependable and easy to use The text pragmatically and directly links accounting ICT and business management It covers profit loss balance sheet cash flow explanatory notes specifications journal ledger rolling fixed budget group consolidation and KPI monitoring system audit error checking data validation and troubleshooting The system features automated sales tax VAT with multiple rates and withheld tax IFRS GAAP compliant currency accounting with daily spot rate lookup multiple reporting entities with multiple banks and types of bills and unique hard to get facilities like dynamic single entry sub accounting spreadsheet formula integration and reporting in other languages The author is a senior businessperson with an MBA degree from Henley Business School who owns and manages a portfolio of firms The design is free from programming VBA scripts macros and hard limit usage tiers number of businesses reports accounts records currencies *Accounting Principles, Volume 1* Jerry J. Weygandt, Donald E. Kieso, Paul D. Kimmel, Barbara Trenholm, Valerie Warren, Lori Novak, Jill E. Mitchell, 2024-11-07

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Accounting Principles 10th Canadian Edition empowers students to succeed by providing a clear overview of fundamental financial and managerial accounting concepts with a focus on learning the accounting cycle from the sole proprietor perspective With distinct pedagogical scaffolding of concepts and integrated practice throughout the text *Accounting Principles* is dedicated to teaching students not just the how of accounting but also the why To develop a deeper understanding of course concepts students work through high quality assessments at varying levels helping them learn more efficiently while simultaneously building confidence in their problem solving skills There are also a variety of hands on activities and resources designed to bridge the gap between the classroom and real world including running cases

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New Accountant, 2007 **Applications of Accounting** University Of North Carolina-Wilmington, University of North Carolina-Wilmington Staff, 2007-07-17 *Entrepreneurship for Engineers* Kenji Uchino, 2017-09-20 Entrepreneurs have led economies out of downturns in the last 100 years and evidence points to this trend continuing into the future In fact regardless of country or economic conditions entrepreneurial enterprises are on the rise High tech start ups where innovation dedication collaboration and pure genius align into a successful enterprise **The Complete Idiot's Guide to Excel for Windows 95** Laura Maery Gold, Ricardo Birmele, Dan Post, 1995 An excellent reference for new computer users who are somewhat intimidated by computer technology or anyone looking for help learning the newest release of Excel This book's friendly market proven approach combines solid instructions with light hearted style full of wit and humor that takes the fear out of learning *ACCA Paper F2 - Management Accounting Study Text* BPP Learning Media, 2009-07-01 This Study Text has been reviewed by the examiner and concentrates on the key areas of the syllabus taking into account the examiner's guidance on how topics will be examined The Study Text has a step by step approach to topics and lots of exercises in which you can practise the calculations We provide a detailed chapter on spreadsheets and a basic maths appendix for those who need some revision in that area *Prentice Hall 2004-2005 Faculty Directory* Hasselback, 2003-07 **Data and Analytics in Accounting** Ann C. Dzurainin, Guido Geerts, Margarita Lenk, 2024-06-27 Data Analytics in Accounting An Integrated Approach develops an integrated data analysis and critical thinking skill set needed to be successful in the rapidly changing accounting profession Following a pattern based approach to profiling cleaning and transforming data the book helps explore data from a variety of perspectives for analytical purposes and key data relationships The text guides students to develop the professional skills they need to plan perform and communicate data analyses effectively and efficiently in the real world This

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Directory of Management Development Programmes in Nigeria ,2000 *Excel 2000 Essentials Intermediate* Marianne B. Fox,Lawrence C. Metzelaar,1999-09 For courses in Microsoft Office Professional for Windows and Excel for Windows Essentials courseware is anchored in the practical and professional needs of all types of students The series has been completely revamped as the result of extensive usability testing conducted by students with multiple levels of computer knowledge The Essentials series is conceived as a learning system that combines graphics instructions experience reinforcement and problem solving It consists of modular lessons that are built around a series of numbered step by step procedures that are clear concise and easy to review Explanatory material is interwoven before each lesson and between the steps Additional features tips pitfalls and other related information are provided at exactly the right place They are easily recognizable elements that stand out from the main flow of the tutorial Icons are designed to match the Microsoft Office theme The end of chapter exercises have been carefully graded from the routine Checking Concepts and Terms to tasks in the Discovery Zone that gently prod students into extending what theyve learned into areas beyond the explicit scope of the lessons proper

[New Perspectives on Microsoft Excel 97](#) June J. Parsons,Roy Ageloff,Dan Oja,1997 *A Guide to Microsoft Office XP Professional for Windows* Bruce Presley,2002 **The Linguist** ,2006 **Datapro Directory of Microcomputer Software** ,1998 *Excel Expert Solutions* Brian Underdahl,Richard Scoville,Tim Tow,Bob Umlas,1996 Here is expert advice on high level Excel for Windows 95 topics and programming Written for programmers and consultants who need an advanced guide to the new features and to programming the product this guide covers high level spreadsheet activities such as data manipulation creating custom functions and formulas automating complex spreadsheet operations and more

Using Microsoft Excel 97 Julia Kelly,1998 Covers the skill and activities for a Microsoft Excel Proficient and Expert user detailed in the Microsoft Office User Specialist Program guidelines Complete coverage of relevant topics and tasks for becoming a proficient Microsoft Excel 97 user

Troubleshooting Microsoft Excel 2002 Laurie Ann Ulrich,2001-12-31 Troubleshooting Microsoft Excel Version 2002 provides fast answers to problems that can arise when using the latest version of Excel Vivid easy to follow diagnostic charts enable users to identify the problem and the solution to it quickly and easily Each chapter begins with a flowchart to aid the user in pinpointing a solution to the problem Each flowchart contains quick fixes for simple problems Solution pages give step by step procedures with screen images that illustrate what users see on their computer screens

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