

# **Module 1**

## **ANSWER KEY -The Accounting Process**

### Activity 1:

1. It is a systematic compilation of a group of accounts.
  - a. Chart of accounts
  - b. Trial balance
  - c. Ledger
  - d. Journal
2. It is a list of accounts and their balances.
  - a. Chart of accounts
  - b. Trial balance
  - c. Ledger
  - d. Journal
3. Which of the following criteria must be met before an event or item is recorded for accounting purposes?
  - a. The event or item can be measured objectively in financial terms.
  - b. The event or item is relevant and reliable.
  - c. The event affects, or the item meets the definition of, a financial statement element.
  - d. All of these must be met.
4. An accounting record into which the essential facts and figures in connection with all transactions are initially recorded is called the
  - a. ledger
  - b. account
  - c. trial balance
  - d. none of these
5. A trial balance may prove that debits and credits are equal, but
  - a. an amount could be entered in the wrong account.
  - b. a transaction could have been entered twice.
  - c. a transaction could have been omitted.
  - d. all of these
6. When an item of expense is paid and recorded in advance, it is normally called a(n)
  - a. prepaid expense
  - b. accrued expense
  - c. estimated expense
  - d. cash expense
7. When an item of revenue or expense has been earned or incurred but not yet collected or paid, it is normally called a(n) \_\_\_\_\_ revenue or expense.
  - a. prepaid
  - b. adjusted
  - c. estimated
  - d. none of these
8. An unearned revenue can best be described as an amount
  - a. collected and currently matched with expenses.
  - b. collected but not currently matched with expenses
  - c. not collected but currently matched with expenses.
  - d. not collected and not currently matched with expenses.
9. Which of the following is a real (permanent) account?
  - a. Inventory
  - b. Sales
  - c. Accounts Receivable
  - d. Both Inventory and Accounts Receivable
10. Reversing entries are

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