

PaychexPLUST Elite™ Visa® Payroll Card



Activate Your Card

Your PaychexPLUST Elite card must be activated before it can be used for accessing your pay. You can activate your card online or by phone. Visit www.paychex.com for instructions below.



Activate Your Card Online

- Go to www.paychex.com
- Click on the "I'm a new user" link on the right side of the page
- Follow the instructions to set up your online account and 4 digit PIN
- Sign up for Alerts™ to keep track of your card account balance



Activate Your Card by Phone

- Call the number on the back of your card
- Enter the 16 digit card number on the back of your card
- Follow the prompts to enter your name of birth and last 4 digits of your Social Security Number
- Set up your 4 digit PIN

Access Your Pay with No Fees**

There are many ways to access your pay without a third party fee:

- Make purchases with or without cashback
- Transfer funds to a bank account or debit card through the iPay Account Manager
- Pay bills directly with automatic bill payment (no third party fees)

Plus, since your pay period, you pay no interest for the time your transaction goes under from the last batch.

- **Withdraw cash from an ATM** – Most ATM's are better***
- **Transfer funds to a bank account** – Online at www.paychex.com
- **Get a 100% Money Order** – you'll receive an automatic notice of the money order how soon your pay batch

Money order issued and delivered to you within 10 business days. Funds may be used for cash, check, debit card, credit card, gift, bill payment, or other purposes. The money order is subject to the terms and conditions of the card. See the cardholder agreement for restrictions.

***ATM's charge less than \$2.00 per withdrawal. ATM's charge less than \$2.00

How To Use Your Card



Making Purchases

Use your PaychexPLUST card everywhere that debit cards are accepted.

- At a store – either swipe your card or hand it to the cashier. If you want to prove purchases, before the cashier swipes your card press 1
- If you choose "Credit," enter your PIN to complete the transaction
- If you choose "Credit," swipe the amount and sign your name
- Take your card and receipt

There may be a few amount associated with your account. Depending on how you use the card, you may receive a bill for a balance forward.



Getting Cash Back with In-Store Purchases

Many stores offer cash back with purchases. Just ask the cashier for details. There's no cash fee for this service!

- Swipe your card or hand it to the cashier
- Select "Credit" and enter your PIN
- Ask the cashier you want "cash back" and the amount you would like for items
- Take your cash and receipt



Getting Cash from an ATM

When you use ATMs with Affiliates, you can avoid terminal charges for ATM withdrawals***

- Insert your card into the machine and enter your PIN
- Select "Withdraw" and the amount you want to withdraw
- Receipt (if less, it prints)
- Take your cash and your card



Bill-to-Bank Transfer Withdrawal

You can get cash from your card for free** at any bank accepting the iPay Account Manager.

- Go to a bank branch accepting the iPay Account Manager
- Present your signed card and enter 00 on the teller and request the amount of cash you want

If the bank counter teller will not provide a receipt, please provide your 100% Cash Receipt form for the amount.

Adp Payroll Processing Quick Reference Guide

Michael Brown



Adp Payroll Processing Quick Reference Guide:

IRS Printed Product Catalog United States. Internal Revenue Service,1992 *Monthly Catalog of United States Government Publications* United States. Superintendent of Documents,1988 February issue includes Appendix entitled Directory of United States Government periodicals and subscription publications September issue includes List of depository libraries June and December issues include semiannual index *New Scientist* ,2004 **A Simplified Guide to Automatic Data Processing** William A. Bocchino,1972 *End User's Guide to Buying Small Computers* ,1984 **Data Base Directory** ,1991 **Conference Proceedings** ,1999 **The Personnel Administrator** ,1986-12 Human Resource Information Systems Richard D. Johnson, Kevin D. Carlson, Michael J. Kavanagh, 2025-01-27 Human Resource Information Systems Basics Applications and Future Directions is a one of a kind book that provides a thorough introduction to the field of Human Resource Information Systems HRIS and shows how organizations today can leverage HRIS to make better people decisions and manage talent more effectively Unlike other texts that overwhelm students with technical information and jargon this revised Sixth Edition offers a balanced approach to dealing with HR issues and IT IS issues by drawing from experts in both areas Authors Richard D Johnson Kevin D Carlson and Michael J Kavanagh cover the latest research and developments in information security artificial intelligence cloud computing social media and HR analytics Numerous examples best practices discussion questions and case studies make this book the most student friendly and current in the market Network World ,1996-01-08 For more than 20 years Network World has been the premier provider of information intelligence and insight for network and IT executives responsible for the digital nervous systems of large organizations Readers are responsible for designing implementing and managing the voice data and video systems their companies use to support everything from business critical applications to employee collaboration and electronic commerce **Infosystems** ,1984 *Computerworld* ,1998-06-29 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld s award winning Web site Computerworld com twice monthly publication focused conference series and custom research form the hub of the world s largest global IT media network Directory of Hardware and Software for the Foodservice Industry ,1988 **Guide to U.S. Government Publications** ,2008-08 This comprehensive yet concise annual annotated reference source catalogs the important series periodicals and reference tools published by U S government agencies Over the years the index section of the Guide to U S Government Publications has expanded to more than 40 000 entries Agencies and titles are indexed followed by a keyword title index for quick and easy referencing No other single resource provides historical and current information on U S government publications in one place *The Software Encyclopedia 2000* Bowker Editorial Staff,2000-05 *People Management* ,2008 **IEEE Engineering Communication** ,1987 **Custom House Guide** Hamilton Fulton,H. D. Chapman,John F. Budd,William E. Budd,1982 **Hospitality Upgrade** ,2002 **U.S. Master Tax Guide** CCH

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Table of Contents Adp Payroll Processing Quick Reference Guide

1. Understanding the eBook Adp Payroll Processing Quick Reference Guide
 - The Rise of Digital Reading Adp Payroll Processing Quick Reference Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying Adp Payroll Processing Quick Reference Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Adp Payroll Processing Quick Reference Guide
 - User-Friendly Interface
4. Exploring eBook Recommendations from Adp Payroll Processing Quick Reference Guide
 - Personalized Recommendations
 - Adp Payroll Processing Quick Reference Guide User Reviews and Ratings
 - Adp Payroll Processing Quick Reference Guide and Bestseller Lists
5. Accessing Adp Payroll Processing Quick Reference Guide Free and Paid eBooks

- Adp Payroll Processing Quick Reference Guide Public Domain eBooks
- Adp Payroll Processing Quick Reference Guide eBook Subscription Services
- Adp Payroll Processing Quick Reference Guide Budget-Friendly Options
- 6. Navigating Adp Payroll Processing Quick Reference Guide eBook Formats
 - ePub, PDF, MOBI, and More
 - Adp Payroll Processing Quick Reference Guide Compatibility with Devices
 - Adp Payroll Processing Quick Reference Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Adp Payroll Processing Quick Reference Guide
 - Highlighting and Note-Taking Adp Payroll Processing Quick Reference Guide
 - Interactive Elements Adp Payroll Processing Quick Reference Guide
- 8. Staying Engaged with Adp Payroll Processing Quick Reference Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Adp Payroll Processing Quick Reference Guide
- 9. Balancing eBooks and Physical Books Adp Payroll Processing Quick Reference Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Adp Payroll Processing Quick Reference Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Adp Payroll Processing Quick Reference Guide
 - Setting Reading Goals Adp Payroll Processing Quick Reference Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Adp Payroll Processing Quick Reference Guide
 - Fact-Checking eBook Content of Adp Payroll Processing Quick Reference Guide
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development

- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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