

Koa Bryant

Archival Studies Professor

Highly accomplished Archival Studies Professor with over 10 years of experience in teaching, research, and professional service. Possesses a deep understanding of archival theory and methodology, with expertise in appraisal and acquisition, cataloging and description, digital archives, and records management. Proven ability to develop and deliver engaging courses, supervise student research, and collaborate with external organizations. Committed to advancing the field of archival studies through research, publications, and professional engagement.

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Education

Master's and Doctoral degree in Archival Studies, CGPA: 9.6

Feb 2018



Experience

University of California, Berkeley

Archival Studies Professor

- Collaborated with university libraries, archives, and museums to provide students with practical experience in archival management.
- Conducted research on archival practices, focusing on emerging technologies, records management, and digital preservation.
- Published articles and presented at national conferences on topics related to archival studies, sharing best practices and advancing the field.
- Served on professional committees and organizations, contributing to the development and implementation of industry standards.

Mar 2022 - Present

University of Maryland, College Park

Archival Studies Professor

- Instructed undergraduate and graduate courses in archival studies, providing comprehensive knowledge of the principles, theories, and practices of archival management.
- Supervised student research projects, offering guidance on archival research methodologies, resource evaluation, and manuscript analysis.
- Developed and implemented innovative teaching methods through the use of digital tools, primary source analysis, and experiential learning opportunities.
- Advised students on career paths in archival studies, providing mentorship and support in their professional development.



Skills

Archival Theory and Methodology

Appraisal and Acquisition of Archival Materials

Archives Management and Preservation

Cataloging and Description of Archives

Digital Archives and Records Management

Grant Writing and Fundraising for Archives



Accomplishments

- Developed and implemented an innovative curriculum for the Archival Studies program, increasing student enrollment by 20%.
- Secured a grant to digitize and preserve a historic collection of documents, making them more accessible to

Archival Resume Guide

Kathleen Armour



Archival Resume Guide:

The No-nonsense Guide to Archives and Recordkeeping Margaret Crockett, 2015-11-23 This practical how to do it guide is ideal for professionals involved in the management of archives and records especially if they are just starting out or without formal training The book covers all aspects of recordkeeping and archives management It follows the records journey from creation through the application of classification and access techniques evaluation for business legal and historical value and finally to destruction or preservation and access in the archive Based on the internationally renowned training days run by the author and her business partner The No nonsense Guide to Archives and Recordkeeping deals with records and archives in all formats It utilizes checklists practical exercises sample documentation case studies and helpful diagrams to ensure a very accessible and pragmatic approach allowing anyone to get to grips with the basics quickly The book is divided into four main work areas current records including creation filing classification and security records management including aims risks planning preparation and delivery archives management including collecting policies intellectual property rights appraisal digitization and outreach archival preservation including policy disaster prevention and repositories This one stop shop will be essential for a wide readership including archives and records assistants librarians information managers and IT professionals responsible for archives and records and managers of archives staff

The Handbook of Archival Practice Patricia C. Franks, 2021-09-12 To meet the demands of archivists increasingly tasked with the responsibility for hybrid collections this indispensable guide covers contemporary archival practice for managing analog and digital materials in a single publication Terms describing activities central to the archival process such as appraisal acquisition arrangement description storage access and preservation are included In addition responsibilities traditionally considered outside the purview of the archivist but currently impacting professional activities such as cybersecurity digital forensics digital curation distributed systems e g cloud computing and distributed trust systems e g blockchain are also covered The Handbook is divided into ten sections current environment records creation and recordkeeping systems appraisal and acquisition arrangement and description storage and preservation digital preservation user services community outreach and advocacy risk management security and privacy and management and leadership Some terms touch on more than one category which made sorting a challenge Readers are encouraged to consult both the table of contents and the index as a topic may be addressed in more than one entry A total of 111 entries by 105 authors are defined and described in The Handbook The majority 79 of the contributors were from the US 12 from Canada 7 from the United Kingdom 3 from Australia 1 each from Germany Jamaica New Zealand and the Russian Federation Because archival practice differs among practitioners in different countries this work represents an amalgamation The Handbook was written primarily for archival practitioners who wish to access desired information at the point of need However can also serve as a valuable resource for students pursuing careers in the archival profession and information professionals engaged in related fields

Guide to

the Diplomatic History of the United States Samuel Flagg Bemis, Grace Gardner Griffin, 1935 *Guidelines for the Preparation of General Guides to National Archives* Françoise Hildesheimer, Unesco, Unesco. General Information Programme, UNISIST (Program), 1983 **Vault Guide to Top Internships** Samer Hamadeh, 2004 This new Vault guide provides detailed information on the internship programs at over 700 companies nationwide from Fortune 500 companies to nonprofits and governmental institutions Guide to the Diplomatic History of the United States, 1774-1921 Samuel Flagg Bemis, Grace Gardner Griffin, 1935 Resume Writing and Interviewing Techniques that Work Robert R. Newlen, 2006 Starting a career as a librarian moving or looking for a new job Robert Newlen offers this brand new comprehensive resource as a guide to get you through every step of landing the ideal library job Detailed guidance for authoring attention grabbing cover letters the most important part of any application package will help you capture that administrator's attention and get your resume and application read Writing Resumes that Work Robert R. Newlen, 1998 Accompanying disk contains resume templates The resumes are located in directories corresponding to the appropriate chapter in the book text filenames correspond to sample resumes within that chapter *Guidelines for the Management of Professional Associations in the Fields of Archives, Library and Information Work* Russell Bowden, Unesco. General Information Programme, UNISIST (Program), 1989 UNESCO pub Management development guide organization development occupational organizations for librarians and documentalists archives professionalism model code of conduct **Archives of Otology**, 1884 *Archives of Dermatology*, 1874 Archives de Gynécologie Et de Tocologie. ..., 1895 **Guide to Microforms in Print**, 2009 Archives of Gynecology, Obstetrics and Pediatrics, 1891 *Precis of the Archives of the Cape of Good Hope* Cape of Good Hope (South Africa). Archives, H. C. V. Leibbrandt, 1896 The Archives of Gynaecology, Obstetrics and Paediatrics, 1892 Precis of the Archives of the Cape of Good Hope H. C. V. Leibbrandt, 1896 **Report on Canadian Archives** Public Archives of Canada, Douglas Brymner, 1887 **Report of the Work of the Public Archives ...** Public Archives of Canada, 1886 Report on Canadian Archives and on the System of Keeping Public Records Public Archives of Canada, 1887

Unveiling the Energy of Verbal Artistry: An Mental Sojourn through **Archival Resume Guide**

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