

1. (a) Outline **two** features that could be included in microcomputers of the future. (2 marks)
 (b) Differentiate between *field property* and *wizard* as used in database programs. (2 marks)
2. A student created a new e-mail account. Outline **four** folders that will be visible on this email program window. (4 marks)
3. A manufacturing company uses traditional filing system. Outline **four** challenges the company is likely to face. (4 marks)
4. (a) While using a computer keyboard, a student realised that some keys could switch from one state to another. Name **two** such keys in a word processing program. (2 marks)
 (b) A student typed a document comprising several paragraphs. Outline the procedure she could use to achieve each of the following:
 (i) select a single paragraph; (1 mark)
 (ii) select the entire document. (1 mark)
5. Explain **two** importance of formatting a disk before it is used. (4 marks)
6. Differentiate between *BIOS* and *POST* as used in computers. (4 marks)
7. (a) Re-write the Spreadsheet formula =F10 + G20 using absolute cell referencing. (1 mark)
 (b) A student entered the formula = B5+C4 in cell F5. When the formula was copied into cell H8 it changed to = D8 + E7. Explain the reason for this. (3 marks)
8. A college uses a computer to keep student's records in a database. The records contain the following fields: Student_Number, Name, Address, Telephone_Number.
 (a) Outline the purpose of Student_Number in the record. (1 mark)
 (b) Outline **three** ways in which these records could be manipulated. (3 marks)
9. (a) State **four** print options available in a presentation program. (2 marks)
 (b) John created slides in a presentation program. Outline **two** features he could use to make the presentation visually attractive. (2 marks)
10. (a) Explain the function of *autofill* feature in a Spreadsheet program. (2 marks)
 (b) With the aid of a sketch in each case distinguish between *first line* and *hanging* indentation as applied in a word processing program. (2 marks)

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Multiple Perspectives on Problem Solving and Learning in the Digital Age Dirk Ifenthaler, J. Michael Spector, Kinshuk, Pedro Isaias, Demetrios G. Sampson, 2010-11-13 This edited volume with selected expanded papers from CELDA Cognition and Exploratory Learning in the Digital Age 2009 <http://www.celda.conf.org> addresses the main issues concerned with problem solving evolving learning processes innovative pedagogies and technology based educational applications in the digital age There have been advances in both cognitive psychology and computing that have affected the educational arena The convergence of these two disciplines is increasing at a fast pace and affecting academia and professional practice in many ways Paradigms such as just in time learning constructivism student centered learning and collaborative approaches have emerged and are being supported by technological advancements such as simulations virtual reality and multi agents systems These developments have created both opportunities and areas of serious concerns This volume aims to cover both technological as well as pedagogical issues related to these developments *Intelligent Decision Support Systems for Sustainable Computing* Arun Kumar Sangaiah, Ajith Abraham, Patrick Siarry, Michael Sheng, 2017-03-14 This unique book discusses the latest research innovative ideas challenges and computational intelligence CI solutions in sustainable computing It presents novel in depth fundamental research on achieving a sustainable lifestyle for society either from a methodological or from an application perspective Sustainable computing has expanded to become a significant research area covering the fields of computer science and engineering electrical engineering and other engineering disciplines and there has been an increase in the amount of literature on aspects sustainable computing such as energy efficiency and natural resources conservation that emphasizes the role of ICT information and communications technology in achieving system design and operation objectives The energy impact design of more efficient IT infrastructures is a key challenge in realizing new computing paradigms The book explores the uses of computational intelligence CI techniques for intelligent decision support that can be exploited to create effectual computing systems and addresses sustainability problems in computing and information processing environments and technologies at the different levels of CI paradigms An excellent guide to surveying the state of the art in computational intelligence applied to challenging real world problems in sustainable computing it is intended for scientists practitioners researchers and academicians dealing with the new challenges and advances in area **Resources in Education**, 1997 *Evaluation in Today's World* Veronica G. Thomas, Patricia B. Campbell, 2020-08-27 Recipient of a 2021 Most Promising New Textbook Award from the Textbook Academic Authors Association TAA Evaluation in Today's World Respecting Diversity Improving Quality and Promoting Usability is a timely and comprehensive textbook that guides students practitioners and users of evaluations in understanding evaluation purposes theories methodologies and challenges within today's sociocultural and political context Veronica G Thomas and Patricia B Campbell include discussions of evaluation history frameworks models types planning and

methods through a social justice diversity and inclusive lens The authors focus on ethics in diverse cultural contexts help readers understand how social problems and programs get politicized and sometimes framed through a racialized lens show how to engage stakeholders in the evaluation process and communicate results in culturally appropriate ways Included with this title The password protected Instructor Resource Site formally known as SAGE Edge offers access to all text specific resources including a test bank and editable chapter specific PowerPoint slides [Chemical Engineering Progress](#) ,1998

McGraw-Hill Modern Scientists and Engineers ,1980 *Engineering Psychology* Irwin L. Goldstein,1971 *ASME Technical Papers* ,1995 **Papers and Discussions Presented** ,1958 **Papers and Discussions** ,1958 **Finite String** ,1964 **Beyond the Saga of Rocket Science** Walter Sierra,2016-12-19 Beyond the Saga of Rocket Science is a series of four closely related books that provide an amplyillustrated overarching perspective to a broad nontechnical audience of the entire panorama surrounding the development of rockets missiles and space vehicles as we know them today and what the exciting future holds The books are sequential and form an integrated whole The Dawn of the Space Age Avoiding Armageddon In Space To Stay The Never Ending Frontier The Dawn of the Space Age begins with exciting tales of the earliest developers of rudimentary rockets and the deadly battles they fought in China between 228 and 1600 A D A historical fiction approach brings longago characters and events to life Palace intrigues treachery and warmongering are interwoven with vivid depictions of courage and bravery to showcase the gradual progression of the science of rocketry from fireworks displays to effective weapons in the battlefield Readers in the West will learn something about the Eastern mindset where over half the worlds population lives today The tremendous achievements of the Wright Brothers Wilbur and Orville in the early 1900s serve as a useful backdrop for showcasing the difficulties in developing completely new technologies for practical use The Wright Brothers had to go abroad to France before World War I to garner enough support and funding to mature airplane science to the point that the U S Army took notice Building on the Wrights successes Ludwig Prandtl in Germany and Theodore von Krmn in the United States made pioneering developments in aerodynamics which are crucial to rocket flight The invention of the airplane inspired early innovators in the 1920s 1930s to lay the foundation for the giant aerospace conglomerates of today including William Boeing Boeing Company Allan Loughhead and Glenn Martin Lockheed Martin Jack Northrop and Leroy Grumman Northrop Grumman James McDonnell and Donald Douglas McDonnellDouglas These stalwarts were very foresighted and willing to take calculated risks The ingenious Dr Robert Goddard inventor of the modern rocket developed a sound theory and conducted pioneering flight tests in the 1920s 1930s while overcoming many failures However Goddards rockets were not taken seriously enough in the United States to enable the development of practical missiles and launch vehicles But Germany sure took notice World War II gave the biggest impetus ever to advancing rocket science and related technologies The Nazi war machine funded Dr Wernher von Braun and his cohorts to develop rocketdriven weapons such as the V1 and V2 which killed thousands during World War II Fortunately for America von Braun

and key members of his team decided to seek asylum in the United States when the war ended. Now the country took up the engineering of rockets in earnest. Von Braun went on to lead the American space program during the crucial decades of the 1950s and 1960s. He did more to advance missiles, rockets, spaceflight and enable manned landings on the moon than anybody else in America. Six astronauts flew solo on six Project Mercury flights 1961-1963. Three of them joined another 13 astronauts to orbit Earth on 10 two-person Project Gemini flights 1965-1966. Without a single failure. The Soviet Union captured their fair share of German rocketeers including the influential Helmut Grttrup. They learned everything possible from the German expatriates. Then they cast the Germans aside and undertook rocket and missile development using indigenous experts like Sergei Korolyov and Valentin Glushko. Like von Braun, Korolyov was ingenious in his own right and led the development of Soviet rocket science until his untimely death in January 1966. Engineers and scientists are today's unsung heroes. They work in the shadows without any public acclaim or recognition yet the technologies they develop touch every facet of our daily lives.

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