

# Engagement documentation

## Audit workpapers

You may have heard this if you work or have worked at an accounting firm or company, "Someone with basic audit or accounting experience who does not know the client should be able to pick up your workpaper and understand your procedures and conclusion."

Workpapers, similar to other documentation, need evidence of review by another auditor.

If the auditor encountered scope limitations or lack of responsiveness from the client, generally the auditor needs to perform additional procedures if not withdraw from the engagement or disclaim an opinion. If additional procedures are required, they need to be documented in the workpapers.



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**Daniel F McAuley**

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