

# Audit Documentation

File number: C-2      Index number: KINGSTON COMPANY      Initials of auditor and dates of work: Prepared: 12/15/98, Reviewed: 12/15/98

**BANK RECONCILIATION FIRST NATIONAL BANK**  
General Account  
(12/31/98)  
*Prepared by client*

Balance per bank statement: 506,100  
Add: 884,000  
Deposit in transit as of 12/31/98: 557,340  
Deduct outstanding checks: 73,340  
Balance per book: 864,000

Date	No.	Payee	Amount
12/10/98	842	Acme Supply Company	500.00
11/31/98	1280	Acme Supply Company	1,800.00
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12/28/98	1412	Gilson & Johnson	7,270.00
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12/30/98	1418	Acme Supply Company	2,820.00
12/30/98	1419	Windy City Utilities	2,030.00
12/30/98	1420	Howard Hardware Supply	8,100.00

Base: Observed cash bank statement 1998 (C-4)  
 1. *Footed*  
 2. *Confirmed by bank standard bank confirmation* (C-3)  
 3. *Reconciled to cash bank statement, deposit recorded by bank on 1/2/99. Reconciled to duplicate deposit slip validated 1/2/99*  
 4. *Reconciled to paid checks cleared with cash bank statement*  
 5. *Reconciled to statement from attorney. Amount agrees*  
 6. *Amount in duplicate per invoice. Confirmation from supplier shows liability of \$5,000. See (C-2) recommended adjustment*

**Audit Mark Legend:**  
 ■ Name, date, purpose, page number  
 ■ Procedures performed and conclusions reached by the auditor  
 ■ Evidence that auditor followed general standards and standards of field work  
 ■ Audit Mark Legend  
 ■ Reviewers' initials

# Audit Workpaper Documentation

**Glen L. Gray**



## **Audit Workpaper Documentation:**

Brink's Modern Internal Auditing Robert R. Moeller, 2005-01-07 Brink's Modern Internal Auditing Sixth Edition is a comprehensive resource and reference book on the changing world of internal auditing including Sarbanes Oxley compliance issues Sixth edition of a very well respected auditing resource Provides an overview of the role and responsibilities of the internal auditor Includes discussion of the Sarbanes Oxley Act and the impact it has on auditing particularly concerning controls Provides expanded coverage of fraud and business ethics Includes guidance on reporting results effectively Provides in depth discussion of internal audit and corporate governance *Creating Wonderful Workpapers* Robert Berry, 2020-05-18

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Robert R. Moeller, 2004-05-10 Sarbanes Oxley and the New Internal Auditing Rules thoroughly and clearly explains the Sarbanes Oxley Act how it impacts auditors and how internal auditing can help with its requirements such as launching an ethics and whistle blower program or performing effective internal controls reviews under the COSO framework With ample coverage of emerging rules that have yet to be issued and other matters subject to change this book outlines fundamental blueprints of the new rules technological developments and evolving trends that impact internal audit professionals Order your copy today **The Effect of Audit Review Format on the Quality of Workpaper Documentation and Reviewer**

**Judgments** Christopher P. Agoglia, Richard C. Hatfield, Joseph F. Brazel, 2009 The promulgation of PCAOB Audit Standard No 3 2004 highlights the recent focus on workpaper documentation quality and its influence on audit quality Our study examines how the mode of audit workpaper review affects reviewer judgments through its influence on workpaper documentation Due to technological advancements such as email and electronic workpapers firms can now perform workpaper review electronically as well as through a more traditional face to face approach Recent research has found that review mode can affect the judgments of auditors preparing the workpapers Brazel et al 2004 Our study extends the literature by examining the extent to which review mode electronic vs face to face affects the quality of documentation in the workpapers and whether reviewers are able to discern and compensate for these documentation quality issues We propose a model which predicts that the relationship between the method of review and reviewer judgment quality is mediated by the documentation quality assessment gap i.e. actual versus reviewer assessments of documentation quality Such a mediation model provides insight into why the review format affects reviewer judgment quality Consistent with expectations we find that preparers of

workpapers who were anticipating an electronic review provided lower quality documentation than preparers expecting a face to face review As predicted by our mediation model we find that the effect of review mode on reviewer judgments is mediated by the documentation quality assessment gap Specifically when the mode of review was electronic reviewers were unable to recognize the lower quality documentation resulting in lower quality judgments compared to when the mode of review was face to face These results suggest that the effect of review mode persists to the reviewer s judgment through its influence on documentation quality     *Auditing Concepts and Applications* Larry F. Konrath,1988     *Auditing* ,2008

*Auditing* Dan M. Guy,C. Wayne Alderman,Alan J. Winters,1993     **Auditing & Systems** Irvin N. Gleim,William A. Hillison,Grady M. Irwin,2003     *Handbook of Accounting and Auditing* Joseph A. Puglisi,Alfred M. Yates,1984     *Auditing* Larry F. Konrath,2002 Utilizing a unique risk analysis approach to auditing Konrath s 5e emphasizes auditor identification of risk factors and the allocation of audit resources to high risk areas Organized into five distinct parts for better continuity Konrath s 5e has been completely updated and revised throughout Konrath s 5e offers expanded coverage of the Internet assurance services and ethics These updates and improvements combined with a built in computerized audit practice case provide an outstanding resource for preparing students for the CPA exam Auditing A Risk Analysis Approach 5e gives students the tools they need to pursue successful careers in a global economy     **Principles of Auditing and Other Assurance Services** Ray Whittington,Kurt Pany,2006 This updated edition includes revisions of Chapters 5 through 7 on audit evidence audit planning and internal control respectively     *Auditing & Systems* ,2008     *Auditing & systems : exam questions and explanations* Irvin N. Gleim,William A. Hillison,2005     *Auditing* W. Robert Knechel,2001 Auditing Assurance and Risk will influence the way that the next generation of professionals think about their responsibilities and abilities Knechel s text is not limited to reciting current practice The unique set of topics and structure of this book will strike an effective balance among the why it is so of auditing theory the how it is done of current auditing practice and the what s next of the profession s future     *Auditing and Assurance Services* Timothy J. Louwers,2005 This text provides up to date information on all issues inherent in accounting and auditing practice particularly in public accounting firms including coverage of the creation of the Public Companies Accounting Oversight Board the passage of the Sarbanes Oxley Act and more     **Changing Internal Audit Practices in the New Paradigm** Glen L. Gray,2004     *Wiley CPA Examination Review, Outlines and Study Guides* Patrick R. Delaney,O. Ray Whittington,2009-06-02 Everything today s CPA candidates need to pass the CPA exam Published annually this comprehensive two volume paperback reviews all four parts of the CPA exam Many of the questions are taken directly from previous CPA exams Volume I contains all study guides and outlines while Volume II contains all problem solutions With 2 700 multiple choice questions and more than 75 simulations these study guides provide all the information candidates need to master in order to pass the computerized Uniform CPA Examination O Ray Whittington PhD CPA CMA CIA Chicago IL is the Ledger Quill Director of the School of Accountancy at

DePaul University and vice chair of the Auditing Standards Board of the AICPA His previous positions were the Director of the School of Accountancy at San Diego State University and the Director of Auditing Research for the American Institute of Certified Public Accountants AICPA Patrick R Delaney PhD CPA was the Arthur Andersen LLP Alumni Professor of Accountancy and Department Chair at Northern Illinois University and was author of Audit Sampling An Introduction Fifth Edition 0 471 37590 X      **CISA Certified Information Systems Auditor All-in-One Exam Guide** Peter Gregory,2009-08-16 All in One is All You Need CISA Certified Information Systems Auditor All in One Exam Guide Get complete coverage of all the material included on the Certified Information Systems Auditor exam inside this comprehensive resource Written by an IT security and audit expert this authoritative guide covers all six exam domains developed by the Information Systems Audit and Control Association ISACA You ll find learning objectives at the beginning of each chapter exam tips practice exam questions and in depth explanations Designed to help you pass the CISA exam with ease this definitive volume also serves as an essential on the job reference Covers all exam topics including IS audit process IT governance Network technology and security Systems and infrastructure lifestyle management IT service delivery and support Protection of information assets Physical security Business continuity and disaster recovery      **Daily Labor Report** ,2006-12      Federal Securities Law Reporter ,1941

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    - Chapter 2: Essential Elements of Audit Workpaper Documentation
    - Chapter 3: Audit Workpaper Documentation in Everyday Life
    - Chapter 4: Audit Workpaper Documentation in Specific Contexts
    - Chapter 5: Conclusion
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