

ADP QuickPunch Finger Scan Verification Device Installation Guide

The ADP QuickPunch finger scan verification device allows you to require employees to perform verification when they swipe a badge or enter their personal identification number (PIN) at the Series 8000 timesclock. To use the verification device, your ADP host system must include the ADP QuickPunch software.

When you attach the finger scan verification device to the Series 8000 timesclock, the device must be the option the timesclock surface.

Tools You Will Need



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Determining the Part Number of the Timesclock

Important: If the part number of the timesclock is 8000-0000-0000, you cannot connect the timesclock with the finger scan verification device (this is an ADP model). You must connect the timesclock using two (2) wires or use an external 10' cable. If the finger scan verification device connects differently to the main board of the timesclock (depending on the part number of the timesclock).

Determine the part number of the timesclock in either of the following ways:

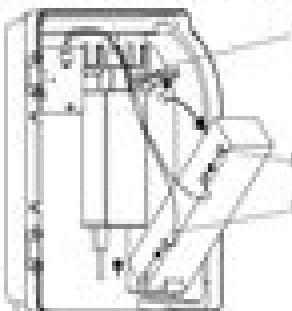
- Locate the bar code label on the bottom of the timesclock (the underside of the timesclock as you look at the display and keypad). The part number is printed above the bar code.
- If the Series 8000 timesclock uses three-wire option 2 or higher, locate Model number code at the timesclock and see the Hardware Registry. The part number of the timesclock is included in the option part of the code. For more information about the Hardware Registry, refer to the Series 8000 Timesclock User's Guide.

Preparing for the Installation

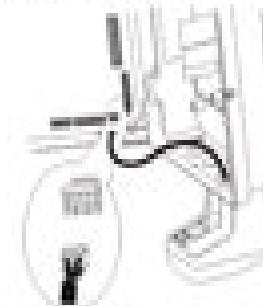
Do the following only if you are adding the ADP QuickPunch verification device to an installed and powered timesclock (otherwise, go directly to "Installing and Connecting the Verification Device" in finger the installation).

- Use the security wrench to loosen the security screw on the right side of the timesclock and open the cover.
- Unplug the timesclock, using the power cord from the electrical outlet.

- Perform the steps only if there is a battery installed in the timesclock:
 - Turn the battery out of its position by pushing up on the top bracket (1) and pulling the top of the battery outward.
 - Disconnect the black wire from the negative battery terminal (2). Then, disconnect the red wire from the positive battery terminal (3) and remove the battery.



- If the part number of the timesclock is 8000-0000-0000, plug the cable into the RS-232 connection on the main board.



- If the part number of the timesclock is 8000-0000-0000, plug the cable into the RS-232 connection on the main board.



- Mount the verification device by attaching the green ground wire to the main board of the timesclock. Where you attach the ground wire depends on the timesclock model and which option drives are installed in the timesclock.

Warning: Failure to attach the ground wire to the main board will result in damage to the finger scan verification device.



- To attach the device to the timesclock:
 - Thread the device's cable and ground wire (1) into the timesclock through the square access hole and slide the screw holes in the device with the holes in the face of the timesclock.
 - Mount the two mounting screws (using a No. 2 Phillips screwdriver). If necessary, slide the timesclock (2) up slightly so that you can more easily mount the screws.



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Table of Contents Adp 4500 Timeclock Manual

1. Understanding the eBook Adp 4500 Timeclock Manual
 - The Rise of Digital Reading Adp 4500 Timeclock Manual
 - Advantages of eBooks Over Traditional Books
2. Identifying Adp 4500 Timeclock Manual
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Adp 4500 Timeclock Manual
 - User-Friendly Interface
4. Exploring eBook Recommendations from Adp 4500 Timeclock Manual
 - Personalized Recommendations
 - Adp 4500 Timeclock Manual User Reviews and Ratings
 - Adp 4500 Timeclock Manual and Bestseller Lists
5. Accessing Adp 4500 Timeclock Manual Free and Paid eBooks
 - Adp 4500 Timeclock Manual Public Domain eBooks
 - Adp 4500 Timeclock Manual eBook Subscription Services

- Adp 4500 Timeclock Manual Budget-Friendly Options
- 6. Navigating Adp 4500 Timeclock Manual eBook Formats
 - ePUB, PDF, MOBI, and More
 - Adp 4500 Timeclock Manual Compatibility with Devices
 - Adp 4500 Timeclock Manual Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Adp 4500 Timeclock Manual
 - Highlighting and Note-Taking Adp 4500 Timeclock Manual
 - Interactive Elements Adp 4500 Timeclock Manual
- 8. Staying Engaged with Adp 4500 Timeclock Manual
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Adp 4500 Timeclock Manual
- 9. Balancing eBooks and Physical Books Adp 4500 Timeclock Manual
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Adp 4500 Timeclock Manual
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Adp 4500 Timeclock Manual
 - Setting Reading Goals Adp 4500 Timeclock Manual
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Adp 4500 Timeclock Manual
 - Fact-Checking eBook Content of Adp 4500 Timeclock Manual
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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