

## Microsoft Office Related Questions

1. Microsoft Office is a set of vital applications Primarily known as: \_\_\_\_\_  
Ans. Office suit

2. Starting with Microsoft Office 2003, Photo Editor was renamed to:

- a) Photo Manager
- b) Picture Manager
- c) Picture Editor
- d) Paint Editor

Ans. b

3. Is Microsoft Works is part of the Microsoft Office suite?

- a) Yes
- b) No

Ans. b

4. What was the HTML editor that was part of Microsoft Office until 2003?

- a) Web Page
- b) Explorer
- c) FrontPage
- d) Dream Weaver

Ans. c

5. Office 365 is now the most popular cloud application in the world. But when did it debut?

- a) 2008
- b) 2010
- c) 2011
- d) 2014

Ans. c

6. Can we edit a Macro programmatically after recording it?

- a) Yes
- b) No

Ans. a

7. We can start MS Word by typing \_\_\_\_\_ in the Run Dialog Box.

- a) winword.exe
- b) word.exe
- c) msword.exe
- d) docx.exe

Ans. a

8. Can we assign a keyboard shortcut of our choice to a Macro?

- a) No
- b) Yes

Ans. b

9. Which one is the spreadsheet application that comes with MS Office software group?

- a) MS Word
- b) MS excel
- c) MS PowerPoint
- d) MS access

Ans. b

10. We can apply border to \_\_\_\_\_

- a) Cell
- b) Paragraph
- c) Table
- d) All of these

Ans. d

# Answers To Microsoft Office 20review Questions

**Beverly B. Zimmerman,S. Scott  
Zimmerman**

## Answers To Microsoft Office 20review Questions:

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