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| 1 | John | Wendy | Parker | The Vale | Wanting Road | | Thirsk | North Yorkshire | YO4 7YT | 01642 554654 | | Wendy.Parker@btconnect.com | | | |
| 2 | 2 Mr | Mario | Di Silva | The Rockies | Bramley Lane | | Huddersfield | West Yorkshire | HD3 7DF | 01484 555699 | | Mario.Di.Silva@btconnect.com | | | |
| 3 | 3 Sir | Arthur | Great | The Heathers | Willow Boulevard | | Northallerton | North Yorkshire | DL8 7TW | 01609 555985 | | ag@btconnect.com | | | |
| 4 | 4 Lord | Michael | Porterby | The Grange | Grange Villa | | Durham | County Durham | DH9 8DQ | 0191 555-3654 | 0191 555-3655 | mike@grange.co.uk | | | |
| 5 | 5 Mr | Grant | Perry | The Farm | Follyfoot Lane | Marsden | Newcastle-upon-Tyne | Tyne and Wear | NE11 8KA | 0191 555 5287 | 0191 555 5878 | grant@newco.co.uk | | | |
| 6 | 6 Miss | Mary | Wallace | Sunny | Wallingford Rise | | Thirsk | North Yorkshire | YO7 4BT | 01642 555681 | | Mary.Wallace@btconnect.com | | | |
| 7 | 7 Ms | Julie | Stone | Downroaming | Whiston Green | | Middlesbrough | Teesside | TS4 6TY | 01642 555126 | | julie@newco.net | | | |
| 8 | 8 Mr | Tom | Clancy | 308 | Griffith Lane | | Leeds | West Yorkshire | LS9 7TY | 0113 355 6554 | | Tom.Clancy@btconnect.com | | | |
| 9 | 9 Mrs | Mary | Smith | 99 | Hawthorne Avenue | Snallerton | Northallerton | North Yorkshire | DL8 7HQ | 01609 555988 | | Mary.Smith@btconnect.com | | | |
| 10 | 10 Mr | Albert | Tatlock | 19 | Bradford Street | Hadden | Huddersfield | West Yorkshire | HD2 7EJ | 01484 555632 | | Albert.Tatlock@btconnect.com | | | |
| 11 | 11 Mr | Robert | Callagh | 97 | Hornby Avenue | | Manchester | Teesside | TS4 6PL | 01642 555 684 | 01642 555682 | rob@plantarose.com | | | |
| 12 | 12 Miss | Judith | Clexon | 89 | Single Bell Lane | | Durham | County Durham | DH4 6DF | 0191 555 4267 | | Judith.Clexon@btconnect.com | | | |
| 13 | 13 Mr | Peter | Singh | 99 | High Street | Arncliffe | Hartlepool | Teesside | TS4 4PL | 01479 555883 | | Peter.Singh@btconnect.com | | | |
| 14 | 14 Mrs | Judith | Lucy | 88 | Thimblemill Lane | Sandwich | Middlesbrough | Teesside | TS3 7HU | 01642 555887 | 01642 555988 | Judith.Lucy@btconnect.com | | | |
| 15 | 15 Mr | Ian | Smith | 88 | Holperby High | Wetherby Heights | Hartlepool | Teesside | TS4 8LY | 01479 555885 | | Ian.Smith@btconnect.com | | | |
| 16 | 16 Mrs | Sam | Jackson | 82 | Stafford Street | High Oulton | Middlesbrough | Teesside | TS7 7HQ | 01642 555322 | | Sam.Jackson@btconnect.com | | | |
| 17 | 17 Mr | Richard | Watson | 79 | Wakefield Road | | Leeds | West Yorkshire | HD1 7KZ | 01484 555488 | | Richard.Watson@btconnect.com | | | |
| 18 | 18 Mr | John | Smith | 78 | Fleming Way | | Hartlepool | Teesside | TS4 8LY | 01479 555888 | 01479 555886 | john.smith@btconnect.com | | | |
| 19 | 19 Mr | Guy | Brennan | 78 | Charlton Close | Carlton Mound | Thirsk | North Yorkshire | YO7 4TY | 01642 555632 | | guy@btconnect.com | | | |
| 20 | 20 Mrs | Wendy | Watson | 77 | Overton Way | | Leeds | West Yorkshire | LS4 6TB | 0113 555 6887 | | Wendy.Watson@btconnect.com | | | |
| 21 | 21 Mrs | Jayne | Hawking | 75 | Walter Grange Road | Hawthorn | Leeds | West Yorkshire | LS9 7BQ | 0113 555 3444 | | Jayne.Hawking@btconnect.com | | | |
| 22 | 22 Ms | Diana | Francis | 75 | Franklin Street | | Newcastle-upon-Tyne | Tyne and Wear | NE1 7BR | 0191 555 3688 | 0191 555-4698 | Diana.Francis@btconnect.com | | | |

Advanced Microsoft Excel Tutorial

Ruth Ashley,Judi N. Fernandez

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features the latest research findings dealing with end user computing concepts issues and trends It provides a forum to both academics and information technology practitioners to advance the practice and understanding of end user computing in organizations Empirical and theoretical research concerned with all aspects of end user computing including development utilization and management are included Society 5.0 Knut Hinkelmann,Hanlie Smuts,2024-10-11 This book constitutes of the revised selected papers from the 4th International Conference on Society 5.0 Society 5.0 2024 held in Moka Mauritius during June 26-28 2024 The 29 full papers presented in this book were thoroughly reviewed and selected from a total of 76 qualified submissions These papers discuss the various challenges and opportunities for a Society 5.0 in different areas including Business Information Systems Innovation and Entrepreneurship Diversity Innovation in the Digital Age Healthcare and Care Systems Information Security Mobility Human System Interaction Scenarios Fintech International Collaborations

Excel 2002 Peter Norton,Norton Peter,2002-03 Peter Norton's Excel 2002 is a stand alone tutorial that features a strong instructional design Small blocks of concepts followed by hands on activities and numerous full screen illustrations result in clear cut easy to read instruction making learning easy for students Excel 2002 focuses on the basic skills for the MOUS Core level program As a result the Norton XP student can prepare for the MOUS certification exam in fewer pages and in only a few hours **ADVANCE EXCEL 2016 TRAINING GUIDE** Ritu Arora,2018-05-31 This book will explain you the basic and advance features of Excel This book will also explain you why Excel is such an amazing program and why it can do so much more than you think Excel enables any format of information to be organized in a spread sheet and its innate flexibility as program you can define and structure the layout according to how you want to manage it It allows for over 1 million rows by over 16 000 columns of data to be managed which shows how Excel is advancing as a business tool This allows Excel to be used for a large variety of business purposes If you are New to Excel 2016 or upgrading from a previous version Use this guide to learn the basics and advance features of Excel This user guide will introduce you to some of Excel's 2016 more complex functionality such as Use Conditional Logic in a formula IF statements Use the SumIF and CountIF functions Produce a chart Sort and filter Apply subtotals Data Validation What if Analysis Tools Introduction to Pivot Tables Introduction to MacrosTable of Content Chapter 1 Overview of Excel 2016 Chapter 2 Cell References and Range Chapter 3 Working with Formulas and Functions Chapter 4 Data Validation Chapter 5 Protection Chapter 6 Sorting a Database Chapter 7 Filtering a Database Chapter 8 Subtotals Chapter 9 Pivot Tables Chapter 10 Conditional formatting Chapter 11 What if Analysis Tools Chapter 12 Working with Multiple Worksheets Workbooks and Applications Chapter 13 Working with Charts Chapter 14 Macros Microsoft Advanced Office 2000 Timothy J. O'Leary,Linda I. O'Leary,1999 The O'Leary Series emphasizes the learning by doing approach by combining conceptual coverage with detailed software specific instructions Each lab manual provides a new running case study based on realistic business scenarios that leads the student step by step from problem to solution The Advanced Office text is a Core Level MOUS Certified book that includes all of the Introductory

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